



Bid Number 50-00145120

Oil, Gas and Mineral Lease for Parish Owned Property

Bid Due: May 30, 2024 at 2:00 pm

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time. Late Bids will not be accepted

Jefferson Parish Purchasing Department

200 Derbigny Street

General Government Building, Suite 4400

Gretna, LA 70053

Purchasing Specialist Name: Donna M Evans, Purchasing Specialist II

Purchasing Specialist Email: DMEVANS@jeffparish.net

Purchasing Specialist Phone: 504-364-2691

NOTICE OF PUBLICATION

By virtue of and in conformity with the procedures of Section 151 through 158 of Title 30, of the Louisiana Revised Statutes of 1950, as amended, sealed bids will be received at the office of the Jefferson Parish Purchasing Department located at 200 Derbigny Street, Suite 4400, Gretna, LA 70053, on or before May 30, 2024 at 2:00 p.m., at which time all bids received will be opened by the Jefferson Parish Council for a lease covering the oil, gas, sulfur, potash, and/or other liquid gaseous hydrocarbon mineral rights in, to and under the following described property:

All land belonging to and not presently under oil, gas, and mineral lease from the Parish of Jefferson within that area being in Jefferson Parish, Louisiana, and more particularly described as follows: From the point of beginning X=3651773.46, Y=524455.97; thence S70°22'41"E 1830 feet to a point having coordinates of X=3653496.86, Y=523841.55; thence S21°09'48"W 7039 feet to a point having coordinates of X=3650957.46, Y=517276.47; thence N68°10'15"W 1605 feet to a point having coordinates of X=3649467.61, Y=517873.24; thence N19°08'17"E 6975 feet to the point of beginning, containing 5 acres, more or less, owned by the Parish of Jefferson. All bearings, distances and coordinates are based on NAD 1983 State Plane Louisiana South FIPS 1702 (US Feet).

(A copy of the plat is made available at the office of the Jefferson Parish Purchasing Department).

Bids may be for the whole or any particularly described portions of the tract advertised herein.

All bids are to offer a CASH PAYMENT - one-half (1/2) of which is to be bonus as full and adequate consideration for every right granted by the lease and one-half (1/2) of which is to be rental for the first year of the lease, for a lease having a primary term which shall not exceed three years. ANNUAL RENTAL for the second and third years shall not be less than the one-half (1/2) of the total aforesaid cash payment.

All leases awarded shall be executed upon terms and conditions provided in the current Jefferson Parish mineral lease form with all applicable riders appended thereto and shall be subject to the approval of the State Mineral and Energy Board. Certified check, bank money order, or cashier's check payable to Parish of Jefferson for the full amount of the cash payment, shall accompany and be submitted with each bid; and no bid thus submitted may be thereafter withdrawn or canceled.

The Parish of Jefferson reserves the right to reject any and all bids and to grant a lease on any portion of the tract advertised for a price not less than proportionate to the best bid offered for the lease on the entire tract.

Renny Simno
Director
Purchasing Department

Misty A. Camardelle
Assistant Director
Purchasing Department

ADV: The New Orleans Advocate: May 1, 8 and 15, 2024

For additional information, please visit the Purchasing Webpage at <http://purchasing.jeffparish.net> or you may call 504-364-2678.

BID FORM FOR OIL, GAS, AND MINERAL LEASE

1. Select only one:

Entire tract.

Portion of tract, consisting of approximately _____ acres.*

***ONLY if bidding on a portion of tract, provide the written metes and bounds and provide a plat depicting the acreage. Provide one paper version of the metes and bounds and one paper version of the plat. Also provide one electronic version of the metes and bounds (in Microsoft Word) and one electronic version of the plat (in .pdf). The electronic versions of both may be on a DVD, CD, or flash drive. The plat shall clearly show the boundary of the entire tract in relation to the boundary of the portion bid, with the portion bid acreage clearly labeled as such.**

2. Bidder's contact information:

Bidder/Name to appear on the lease, if awarded:

c/o Agent (if applicable) _____

Address: _____

City _____ State: _____ ZIP Code: _____

Phone number: _____

E-Mail Address: _____

If this is a joint bid, on a separate sheet of paper, place the contact information for the additional bidders, along with the percentages for each bidder, including the bidder listed above. If no percentages are given, it is assumed each bidder will have an equal share in the lease.

3. What is the Primary Term in number of years? (Not to exceed three years.)

_____.

4. Cash Payment: One-half of the cash payment shall be consideration (bonus) for the lease, and the other half shall be the first year's annual rental. This must be submitted with the bid as a deposit, payable to Parish of Jefferson, in the form of an original cashier's check, an original certified check, or an original bank money order.

Total amount of cash payment: \$_____.

5. Annual Rental: Required only if the primary term is greater than one year. It must be at least one-half of the cash payment listed above.

Total amount of annual rental: \$_____.

6. Royalties:

_____ % of all OIL produced and saved or utilized, but not less than 12.5%.

_____ % of all GAS produced and saved or utilized, but not less than 12.5%.

_____ % of all OTHER liquid or gaseous minerals in solution and produced with oil and gas and saved or utilized, but not less than 12.5%.

Rights to geothermal resources, free sulfur, potash, lignite, salt, and other solid minerals are excluded, and any royalty bid thereon shall be disregarded.

7. Additional consideration (if applicable, not required):

**INVITATION TO BID
THIS IS NOT AN ORDER**

**JEFFERSON PARISH PURCHASING DEPARTMENT
JEFFERSON PARISH GENERAL GOVERNMENT BUILDING
200 DERBIGNY ST., SUITE 4400
GRETNA, LA 70053
(504) 364-2678**

Bids will be received in the Jefferson Parish Purchasing Department until the hour of , local time and then publicly opened on in the Purchasing Department.

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES DISQUALIFY BID.

AS A DEPOSIT IS DUE WITH BID SUBMISSION, ALL RESPONSES MUST BE SUBMITTED MANUALLY.

BID FOR OIL, GAS, AND MINERAL LEASE

Legal Description: All land belonging to and not presently under oil, gas, and mineral lease from the Parish of Jefferson within that area being in Jefferson Parish, Louisiana, and more particularly described as follows: From the point of beginning X= 3651773.46, Y=524455.97; thence S70°22'41"E 1830 feet to a point having coordinates of X=3653496.86, Y=523841.55; thence S21°09'48"W 7039 feet to a point having coordinates of X=3650957.46, Y=517276.47; thence N68°10'15"W 1605 feet to a point having coordinates of X=3649467.61, Y=517873.24; thence N19°08'17"E 6975 feet to the point of beginning, containing 5 acres, more or less, owned by the Parish of Jefferson. All bearings, distances and coordinates are based on NAD 1983 State Plane Louisiana South FIPS 1702 (US Feet).

The bidder hereby acknowledges that this bid may be rejected by the Parish of Jefferson, if any of the following are not executed or provided by bidder:

- 1) The Invitation to Bid Form.
- 2) The Bid Form for Oil, Gas, and Mineral Lease.
- 3) Deposit consisting of the Cash Payment, as specified in the Bid Form for Oil, Gas, and Mineral Lease, must be enclosed with the bid, or the bid will be rejected.

Print or Type Name (if the bidder is a business, put the business name)

Print or Type Name of Agent, if applicable

X

Signature

Title (if acting as Agent)

If this is a joint bid, use this space to provide the same information, including signatures, as above, for the additional bidders:

By signing, the bidder(s) acknowledges that he/she/it/they has/have reviewed the entire bid packet and respectfully submit(s) this bid in accordance with the laws of the State of Louisiana (including, but not limited to, the Mineral Code) and of the Parish of Jefferson.

INSTRUCTIONS TO BIDDERS AND GENERAL CONDITIONS

Sealed bids will be received in the Jefferson Parish Purchasing Department, Jefferson Parish General Government Building, 200 Derbigny St., Suite 4400, Gretna, LA 70053, until the date and hour specified on Page 1 of this bid proposal, at which time they will be publicly opened. **LATE BIDS WILL NOT BE ACCEPTED.**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference.

JEFFERSON PARISH reserves the right to reject any and all bids in whole or in part to waive any and all formalities in the best interest of JEFFERSON PARISH.

ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES WILL DISQUALIFY BID.

THE ACCEPTED BID IS SUBJECT TO APPROVAL BY THE STATE MINERAL AND ENERGY BOARD. OBTAINING THIS APPROVAL SHALL BE THE SUCCESSFUL BIDDER'S RESPONSIBILITY.

IF THE BID IS ACCEPTED, THE DEPOSIT SHALL BE IMMEDIATELY NEGOTIATED AND ENDORSED BY JEFFERSON PARISH. IF THE BID IS REJECTED, THE DEPOSIT SHALL BE RETURNED. IF THE STATE MINERAL AND ENERGY BOARD DENIES APPROVAL, AND APPROVAL CANNOT BE OBTAINED WITHOUT SOLICITING NEW BIDS, THEN THE DEPOSIT SHALL BE REFUNDED.

OIL, GAS, AND MINERAL LEASE OF IMMOVABLE PARISH PROPERTY

The Parish of Jefferson, State of Louisiana, hereby advertises for the submission of offers to enter into an oil, gas, and mineral lease within all land belonging to and not presently under oil, gas, and mineral lease from the Parish of Jefferson within that area being in Jefferson Parish, Louisiana, and more particularly described as follows: From the point of beginning X= 3651773.46, Y=524455.97; thence S70°22'41"E 1830 feet to a point having coordinates of X=3653496.86, Y=523841.55; thence S21°09'48"W 7039 feet to a point having coordinates of X=3650957.46, Y=517276.47; thence N68°10'15"W 1605 feet to a point having coordinates of X=3649467.61, Y=517873.24; thence N19°08'17"E 6975 feet to the point of beginning, containing 5 acres, more or less, owned by the Parish of Jefferson. All bearings, distances and coordinates are based on NAD 1983 State Plane Louisiana South FIPS 1702 (US Feet). Bid Applications can be obtained through the Jefferson Parish Purchasing Department, Jefferson Parish General Government Building, 200 Derbigny St., Suite 4400, Gretna, LA 70053.



Jefferson Parish, LA

Non-Public Works Bid Affidavit Instructions

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF _____

PARISH/COUNTY OF _____

BEFORE ME, the undersigned authority, personally came and appeared: _____
_____, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized _____ of _____ (Entity),
the party who submitted a bid in response to Bid Number _____, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B _____ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B _____ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Signature of Affiant

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE _____ DAY OF _____, 20__.

Notary Public

Printed Name of Notary

Notary/Bar Roll Number

My commission expires _____.

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Signature of Affiant

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE _____ DAY OF _____, 20__.

Notary Public

Printed Name of Notary

Notary/Bar Roll Number

My commission expires _____.

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

INCORPORATED.

AT THE MEETING OF DIRECTORS OF _____
INCORPORATED, DULY NOTICED AND HELD ON _____,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT _____, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

SECRETARY-TREASURER

DATE