



ST. TAMMANY PARISH

MICHAEL B. COOPER
PARISH PRESIDENT

May 14, 2024

Please find the following addendum to the below-mentioned **QUOTE**.

Addendum No.: 1

Quote#: 24-18-1

Project Name: DPW Fuel Dock / Tanks

Bid Due Date: Wednesday, May 29, 2024

GENERAL INFORMATION:

- 1. Please note that the quote due date has been pushed to Wednesday, May 29, 2024. Time and location remain the same.**
2. Replace Part I Overview with Part I Overview – Revised
3. Replace Part II Scope of Work / Services with Part II Scope of Work / Services – Revised
4. Replace Unit Price Sheet with Unit Price Sheet – Revised

ATTACHMENTS:

1. Part I Overview – Revised.pdf
2. Part II Scope of Work / Services – Revised.pdf
3. Unit Price Sheet – Revised.pdf

End of Addendum # 1

QUOTE REQUEST
FOR
DPW Fuel Dock / Tanks

PART I: OVERVIEW - REVISED

1.1 Background

Contractor will meet all necessary requirements to install two (2) 5,000 gallon Fireguard or approved equivalent fuel tanks as a turn key solution to increase capacity at the Highway 59 Public Works Fuel Dock located at 1699 North Lane, Mandeville, LA70472. The Contractor will provide all necessary venting, nipple, etc. as required, install concrete slab including bollards, mechanism, including an in-line pump, and install all devices to connect new fuel tanks to existing tanks for a seamless operation as required to deliver fuel.

1.2 Definitions

- A. Shall – The term “shall” denotes mandatory requirements.
- B. Must - The term “must” denotes mandatory requirements.
- C. May - The term “may” denotes an advisory or permissible action.
- D. Should – The term “should” denotes a desirable action.
- E. Contractor – A Respondent who contracts with the Parish.
- F. Parish - St. Tammany Parish Government.
- G. Discussions- For the purposes of this Quote Request, a formal, structured means of conducting written or oral communications/presentations with responsible Respondents who submit quotes in response to this Quote Request.
- H. Quote Request – The Quote Request and any attachments and amendments thereto.
- I. Respondent – Person or entity responding to this Quote Request.
- J. Agreement – A contract between the Contractor and the Parish.

1.3 Schedule of Events

	<u>Date</u>	<u>Time (CT)</u>
Quote Due Date	5/29/2024	2:00PM
Inquiry Deadline	5/21/2024	2:00PM
Contract Initiation		TBD

NOTE: The Parish reserves the right to revise this schedule. Any such revision will be formalized by the issuance of an addendum to the Quote Request.

1.4 Quote Submittal

The Quote package is available online www.bidexpress.com or LaPAC <https://wwwcfprd.doa.louisiana.gov/osp/lapac/pubmain.cfm>. It is the Vendor's responsibility to check Bid Express or LaPAC frequently for any possible addenda that may be issued. The Parish is not responsible for a Vendor's failure to download any addenda documents required to complete a submission.

All quotes shall be in writing and shall be received by the Procurement Department **no later than the date and time shown in the Schedule of Events.**

Important - - Clearly mark outside of the sealed envelope, box or package with the following information and format. Quotes without this information may be deemed non-responsive:

- X **Name and Address of the Quoter**
- X **The State Contractor's License Number of the Quoter (if the work is estimated at \$50k or more)**
- X **Quote Request Name: DPW Fuel Dock / Tanks**
- X **Quote Request #: 24-18-1**
- X **Quote Due Date: May 29, 2024**

Quotes may only be sent via certified mail, hand-delivery or courier service to our physical location at:

St. Tammany Parish Government Procurement Department
21454 Koop Drive, Suite 2F
Mandeville, Louisiana 70471

Respondent is solely responsible for ensuring that its courier service provider makes inside deliveries to our physical location. The Parish is not responsible for any delays caused by the Respondent's chosen means of proposal delivery.

Respondent is solely responsible for the timely delivery of its proposal. Failure to meet the Quote Due Date shall result in rejection of the quote.

In the event that Contractor is a member of a corporation, partnership, L.L.C., L.L.P., or any other juridical entity, as an additional provision, Contractor should supply a certified copy of a corporate resolution or other written evidence of authority of person signing the quote/proposal.

QUOTES SHALL BE OPENED PUBLICLY AT THE PHYSICAL LOCATION IDENTIFIED ABOVE AND ONLY RESPONDENTS SUBMITTING QUOTES SHALL BE IDENTIFIED ALOUD.

PART II: SCOPE OF WORK/SERVICES – REVISED

2.1 Scope of Work/Services

Contractor will be responsible for turn key delivery of two (2) 5,000 gallon Fireguard fuel tanks OR approved equal at St Tammany Parish Hwy 59 Maintenance Barn located at 1699 North Ln., Mandeville, LA 70471. The fuel tanks shall meet all federal, state and local regulations for fuel tank installation.

New tanks should be installed to increase capacity to existing tanks. No new tie-in to fuel delivery system. The system of the new tanks and existing tanks shall work together to automatically move fuel from the larger tank to the existing tank. Contractor shall supply all devices to ensure that the total system is operational. Contractor to design and build any necessary sytem to properly support the tanks and meet any regulations, including the concrete slab, cradle supports, and bollards.

All work should be Monday thru Friday between 7 am and 3 pm unless prior approval from department.

This project time will be determined once the projected is awared to the vendor.

Any work that may be reasonably inferred from the specifications or drawings as being required to produce the intended result shall be supplied whether or not it is specifically called for. Work, materials or equipment described herein which so applied to this project are covered by a well-known technical meaning or specification shall be deemed to be governed by such recognized standards unless specifically excluded.

If the contractor **has not** done business with the Parish, the contractor should submit a **W-9** with their response.

2.2 Period of Agreement

The term of any contract resulting from this solicitation shall begin on the date of the Parish President's signature or approval in writing by the Parish President or designee. The contract shall terminate pursuant to the terms and conditions of section 5.30 herein, the terms and conditions of the contract, operation of law, as agreed between the parties, or upon satisfactory completion of all services and obligations described in the contract.

**QUOTE
UNIT PRICE FORM
REVISED**

TO:

St. Tammany Parish Government

21454 Koop Drive, Suite 2F

Mandeville, LA. 70471

(OWNER TO PROVIDE NAME AND ADDRESS OF OWNER)

QUOTE FOR:

Quote: DPW Fuel Tanks/Dock

Quote# 24-18-1

(OWNER TO PROVIDE PROJECT NAME & OTHER IDENTIFYING INFO)

UNIT PRICES: This form shall be used for any & all work required by the Quote Documents & described as unit prices. Amounts shall be stated in figures & only in figures.

REF NO.:	Description:	<input type="checkbox"/> BASE QUOTE	OR	<input type="checkbox"/> ALT	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times unit price)
1	Description:	<input checked="" type="checkbox"/> BASE QUOTE	OR	<input type="checkbox"/> ALT	2	EA	5000gal UL 2085 Fireguard (or Equivalent) Fuel Tanks with vents/nipples	
							Connect to existing tanks/fuel system and provide all materials and ensure operational	
2	Description:	<input checked="" type="checkbox"/> BASE QUOTE	OR	<input type="checkbox"/> ALT	2	EA		
							Freight, Installation, and all materials required to meet regulations	
3	Description:	<input checked="" type="checkbox"/> BASE QUOTE	OR	<input type="checkbox"/> ALT	1	LS		
							Design, Form, pour and Finish concrete slab 24'x26'	
4	Description:	<input checked="" type="checkbox"/> BASE QUOTE	OR	<input type="checkbox"/> ALT	1	LS		
							UNIT PRICE EXTENSION (Quantity times unit price)	

Wording for "description" is to be provided by the Owner. All Quantities Estimated. The Contractor will be paid based upon actual quantities as verified by the Owner.

UNIT PRICES: This form shall be used for any & all work required by the Quote Documents & described as unit prices. Amounts shall be stated in figures & only in figures.

	Description:	<input checked="" type="checkbox"/> BASE QUOTE	OR	<input type="checkbox"/> ALT	4" Bollards, installed				
REF NO.:	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times unit price)					
5	27	EA							
	Description:	<input checked="" type="checkbox"/> BASE QUOTE	OR	<input type="checkbox"/> ALT	Cradle and/or support system				
REF NO.:	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times unit price)					
6	2	EA							
	Description:	<input type="checkbox"/> BASE QUOTE	OR	<input type="checkbox"/> ALT					
REF NO.:	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times unit price)					
	Description:	<input type="checkbox"/> BASE QUOTE	OR	<input type="checkbox"/> ALT					
REF NO.:	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times unit price)					
	Description:	<input type="checkbox"/> BASE QUOTE	OR	<input type="checkbox"/> ALT					
REF NO.:	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times unit price)					
	Description:	<input type="checkbox"/> BASE QUOTE	OR	<input type="checkbox"/> ALT					
REF NO.:	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times unit price)					
	Description:	<input type="checkbox"/> BASE QUOTE	OR	<input type="checkbox"/> ALT					

Wording for "description" is to be provided by the Owner. All Quantities Estimated. The Contractor will be paid based upon actual quantities as verified by the Owner.