



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

May 6, 2024

ADDENDUM # 1

RFP NO: 0482

Receipt Date: May 17, 2024

Provide Electronic Monitoring Equipment, Electronic Monitoring Services & Tracking Services for the Juvenile Services Department

Questions & Answers:

1) **QUESTION:** (a) Regarding the requirement for a performance bond: Generally, these types of requests are reserved for construction-type opportunities. Can the department please clarify the intent behind the performance bond? (b) Will the department consider removing this all together?

ANSWER- (a) The performance bond is directly related to the performance standards
(b) No

2) **QUESTION:** Regarding the Performance Standards and Performance Measurement/Evaluation section under Part V: These items are not necessarily listed in the specifications for evaluation, and some cannot be “known” until post-award. Is the performance bond requirement relative to these requirements?

ANSWER- Yes

3) **QUESTION:** (a) Regarding Part IV, Evaluation Criteria: Will the department please provide a copy of the current vendors evaluation? (b) Will the department provide a timeline for how long the scoring will take?

ANSWER: (a) Yes. A Public Records Request would have to be acquired.
(b) No. There is no definitive time frame for an Evaluation Meeting.

4) **QUESTION:** Will the department clarify or provide more detail on what is meant by “cellular bundle”?

EQUIPMENT	PRICING		
	DAILY RENTAL COST	DAILY MONITORING COST	TOTAL DAILY COST PER BUNDLE
RF TECHNOLOGY BUNDLE			
GPS BUNDLE			
CELLULAR BUNDLE			
GRAND TOTAL			

- RF TECHNOLOGY BUNDLE = In-house monitoring device, transmitter & monitoring.
- GPS BUNDLE = In-house RF monitoring device, GPS transmitter & monitoring.
- CELLULAR BUNDLE = In-house monitoring device, transmitter & monitoring.

ANSWER- RF Technology via cellular communication.

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETNA, LA 70053 - PO BOX 9 - GRETNA - LA 70054
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET

WEBSITE: WWW.JEFFPARISH.NET



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

5) QUESTION: Will the department provide the average daily utilization for each piece of monitoring equipment currently in use?

ANSWER- The equipment is used to monitor for 24-hour periods each day.

6) QUESTION: Can the department share how many of each type of monitoring equipment was considered "lost/damaged" in 2022 and 2023?

ANSWER- No information available.

7) QUESTION: Will the department provide the current replacement costs per monitoring equipment type?

ANSWER- Yes. A Public Records Request would have to be acquired.

8) QUESTION: Will the department provide the daily monitoring cost for each type of monitoring equipment currently utilized?

ANSWER- No

9) QUESTION: Since this is a rental model contract, will the department provide the shelf allowance and lost damaged allowance with the current vendor?

ANSWER- No

10) QUESTION: Will the department accept a tiered price structure?

ANSWER- Yes

11) QUESTION: Like any contract in this industry, there are additional costs associated with electronic monitoring solutions, outside of what is listed in Attachment B. Will the department allow additional tables or a customized pricing sheet to share those costs for consideration with the scoring committee?

ANSWER- The provided price sheet will be the only factor for scoring purposes. If we allow custom score sheets, we will not be able to compare the prices apples to apples.

12) QUESTION: Does the department expect the vendor to do any additional work outside of providing equipment, customer support, and training?

ANSWER- No

13) QUESTION: Attachment "B", Price Proposal lists "Cellular Bundle. Our reading of this equipment description is RF Technology via cellular communication. Can you please confirm our understanding or provide further clarification?

ANSWER- Your understanding is correct.

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETNA, LA 70053 - PO BOX 9 - GRETNA - LA 70054
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET

WEBSITE: WWW.JEFFPARISH.NET



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

14) QUESTION: Attachment “B”, Price Proposal has separate pricing for “Daily Rental Cost” and “Daily Monitoring Cost.” Most vendors only charge one daily price for units in use; they do not charge “shelf” or “rental” rates. Based on that fact, may vendors fill in only the “Total Daily Cost per Bundle” price? If not, should the daily cost be entered under “rental” or “monitoring”?

ANSWER- If proposer is charging monitoring cost only, and no additional charge for the rental cost, proposer shall specify no cost for the Daily Rental Cost. Leaving a cost criteria will be considered a no bid on that item.

15) QUESTION: What are the makes and models of all devices in your current program?

ANSWER- BI LoC8XT

16) QUESTION: What is the average number of units in use each day by equipment type?

ANSWER- The monthly average is as follows:

- January 36
- February 47
- March 51
- April 56

17) QUESTION: How many units were in use as of March 31, 2024 by equipment type?

ANSWER- 51, BI LoC8XT

18) QUESTION: What is the current contracted daily rate for all equipment by make and model?

ANSWER- A Public Records Request would have to be acquired.

19) QUESTION: Responses to vendor questions greatly affect each proposer’s ability to develop custom solutions and cost-effective pricing. The Parish has not released an estimated date for answers to written inquiries. If answers are not posted quickly, will you please extend the proposal deadline to ten (10) business days after publishing the answers to allow vendors adequate time to draft their responses?

ANSWER- No extension on the opening/closing date will be done. The deadline for questions has been extended from March 7th to 3:30 p.m. on Friday, March 10th.

20) QUESTION: We have found that sometimes, perhaps because proposers do not ask a question clearly enough, the answers are unclear. Upon release of the Parish’s initial answers to questions, <https://www.aus.com/our-services/technologyservices/electronic-monitoring> will proposers be permitted to ask additional clarification questions if they do not fully understand the initial answers?

ANSWER- Yes. Please refer to the answer on question #20.



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

21) **QUESTION:** What is the average length of time a participant is on GPS monitoring? RF monitoring?

ANSWER- Currently, we do not have RF monitoring. The average length of time on GPS is 30-45 days.

22) **QUESTION:** On average, how many activations (installations) do you have per month per equipment type?

ANSWER- On average, there are 32 installations per month.

23) **QUESTION:** On average, how many deactivations do you have per month per equipment type?

ANSWER- On average, there are 5 deactivations.

24) **QUESTION:** The pricing page alludes to RF supervision on the GPS pricing line. Assuming the Parish is looking for an RF Beacon to pair with the GPS device, would the county consider separate pricing for both a GPS/RF Beacon solution and a GPS only solution?

ANSWER- We are looking for GPS and RF monitoring and we are open to separate pricing.

25) **QUESTION:** Does the Parish pay for lost, stolen, or damaged equipment?

ANSWER- No, we have an allowance for damaged equipment.

26) **QUESTION:** How many devices have been lost, stolen, or damaged within the past 12 months by type?

ANSWER- We have zero lost/stolen and 20 damaged units.

27) **QUESTION:** What is the current spare (shelf) inventory percentage permitted at no additional cost to the Parish? (a). Is the current spare inventory acceptable? (b). If not, how many units would the Parish like to have available at no additional charge?

ANSWER- 30 % of active equipment

- (a)-No
- (b)-40% of active equipment

28) **QUESTION:** Is there a preference for a one-piece or two-piece GPS tracking device? (a). If not, is it acceptable for vendors to include multiple Pricing Lines in order to offer both one- and two-piece GPS devices?

ANSWER- No. (a) We cannot allow for difference in cost proposals. The cost proposals are for price comparison purposes used to calculate the scores.

29) **QUESTION:** Are you interested in additional and/or alternative electronic monitoring technologies and products? If yes, may we offer these as “optional products and services” with associated pricing on a separate Pricing Sheet?

ANSWER- Yes to both inquiries.

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETNA, LA 70053 - PO BOX 9 - GRETNA - LA 70054
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET

WEBSITE: WWW.JEFFPARISH.NET



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

30) QUESTION: The RFP requires information on proprietary innovative technologies and requires confidential financial statements, but it has no wording regarding whether sections of the proposal can be marked Confidential, Proprietary, or Trade Secrets and will be kept confidential should public records requests be submitted.

a. Considering the fact that this type of technology is not normally released to the general public, will the Parish ensure confidential and proprietary information is not released to the public, including to potential offenders who may be required to wear the electronic monitoring equipment?

<https://www.aus.com/our-services/technologyservices/electronic-monitoring>

ANSWER- LA R.S. 44.3.2 requires persons seeking confidentiality for otherwise public records to request confidentiality in writing. Any such request must include solid reasons for granting confidentiality; a simple request will not suffice. See in particular LA R.S. 44.3.2 D indicating that the coversheet should include the statement that the "DOCUMENT CONTAINS CONFIDENTIAL PROPRIETARY OR TRADE SECRET INFORMATION". This same statute requires the custodian to make a determination in writing. Absent a request with substantial reasons and a written determination by the custodian, there is no confidential privilege for a public record. Confidentiality may only be granted if the necessary to (a) prevent impairment on an ongoing investigation or prejudice to the final decision regarding a violation; or (b) protect trade secrets, proprietary information, and commercial or financial information. Pending a determination of confidentiality, documents will be kept confidential. Once the documents have been declared confidential in writing by the custodian, they are segregated from the public records and kept in a secure place. However, duly authorized officers of employees of Jefferson Parish may review these documents if needed for carrying out their duties. The statute requires a cover sheet as well as a designation for each instance of confidential and proprietary content.

31) QUESTION: Since monitoring center staffing factors heavily into vendor costs, we request clarification of the monitoring services required. For example, is the Parish requesting or requiring the additional provision of direct manual outbound calls from the monitoring center staff to either participants or officers?

ANSWER- No contact to the participant or officer is needed provided the officer can receive alerts via the website.

32) QUESTION: What is the transition/implementation timeline? What is the anticipated implementation start and end dates?

ANSWER- Implementation is expected within 2 months of contract signature and end date is 2 years following contract start date.

33) QUESTION: How many locations require initial training services? How many officers/staff will be trained at each location?

ANSWER- 1 location, 12-15 staff members.

34) QUESTION: How many times per year, on average, has the incumbent contractor provided expert witness testimony for violation prosecution in court proceedings?

ANSWER- None

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETNA, LA 70053 - PO BOX 9 - GRETNA - LA 70054
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET

WEBSITE: WWW.JEFFPARISH.NET



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

35) QUESTION: Does Jefferson Parish currently have a Monitoring Program? or Is the RFP establishing a New Monitoring Program inside the Parish?

ANSWER- We currently have a program/contract with BI, Inc.

36) QUESTION: If Jefferson Parish currently has a Monitoring Program, how many participants are wearing an Electronic Monitor in the Parish?

ANSWER- a. How many Adult Participants? **0**
b. How many Juvenile Participants? **51**

37) QUESTION: If the Parish is currently utilizing Electronic Monitors, what is the name of the current Electronic Monitoring Provider/Company?

ANSWER- Ankle, BI, Inc.

38) QUESTION: Is Jefferson Parish seeking a Wrist Worn Monitor, or an Ankle Worn Monitor, or both types of Monitoring equipment in this RFP?

ANSWER- Ankle Worn Monitor.

39) QUESTION: Is Jefferson Parish seeking to have Field Services provided to include:

- a. Deployment of Monitors onto Juvenile Participants?
- b. Replacement & Removal of Monitors from Juvenile Participants?
- c. Or will an employee of the Court/s or Law Enforcement Personnel be deploying the monitors onto Juveniles in the proposed program?

ANSWER- a.-No
b.-No
c.- The department will deploy monitors.

40) Will the invoiced party be Jefferson Parish or the family of the Juvenile Participant in the proposed program?

ANSWER- Jefferson Parish

41) QUESTION: Will Jefferson Parish desire to have Court Testimony provided by the Monitoring Company as a part of the proposed program? If the need arises.

ANSWER- To date this has not been necessary.

42) QUESTION: Will Jefferson Parish Court Official/s or Law Enforcement Personnel serve as "the" Point of Contact for Alerts/Violations/Reporting?

ANSWER- No



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

43) QUESTION: How would a company, submitting an RFP application for award, answer sections 5.1 & 5.2 of the RFP, or is this a Post Award Answer & Review provided by Jefferson Parish?

ANSWER- This is only applicable to companies that we have done business with in the past.

44) QUESTION: Is there any requirement for Vendor Registration or Approval by the State of Louisiana for companies applying for, or submitting application for RFPs in local Parishes; outside of the Central Bidding Registration portal outlined in the Jefferson Parish RFP?

ANSWER- No

*** DEADLINE FOR WRITTEN INQUIRIES HAS BEEN EXTENDED UNTIL MAY 10TH BY 3:30 P.M. ***

*** PLEASE REMEMBER THAT ALL ADDENDUMS ARE TO BE ACKNOWLEDGED BY EACH NUMBER ON YOUR RFP SUBMISSION"

Sincerely,

A handwritten signature in blue ink, appearing to read "Shanna Folse".

Shanna Folse, Purchasing Specialist II
Jefferson Parish Purchasing Department

RFP SUBMISSION:

Proposer must acknowledge all addenda on the signature page. Proposer acknowledges receipt of this addendum on the signature page by entering the number that has been assigned to this addendum.

This addendum is a part of the contract documents and modifies the original RFP documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.