

Office of State Procurement
State of Louisiana
Division of Administration

JEFF LANDRY
GOVERNOR



TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

March 26, 2024

ADDENDUM NO. 02

Your reference is directed to RFX Number 3000022569 for the Invitation to Bid for the State of Louisiana – Emergency Roll-Off Containers, Portable Toilets & Handwashing Stations, which is scheduled to open at 10:00 am CT on April 2, 2024.

The following change is to be made to the referenced solicitation:

Attachment F – FEMA Reimbursement Example, added.

The Vendor’s written inquiries received by the inquiry deadline date of March 12, 2024 and the State’s responses are included on the attached page numbers 3 – 6.

All else remains as on the original Invitation to Bid.

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.

ACKNOWLEDGEMENT: If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail, by hand delivery, or courier to: Office of State Procurement, 1201 N. 3rd Street, Claiborne Building- Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: _____ By: _____

REVISION: If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail, by hand delivery or courier to: Office of State Procurement, 1201 N. 3rd Street, Claiborne Building- Ste. 2-160, Baton Rouge, LA 70802, and indicate the RFX number and the proposal opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic transmissions other than by fax are not being accepted at this time

Revisions received after bid opening shall not be considered and you shall be held to your original bid.

Revision:

For: _____ By: _____

By: Anna Cox
Office of State Procurement
Telephone No. 225-342-8017
Email: Anna.Cox@la.gov

Vendor's Inquiries and State's Responses

RFx 3000022569

File Number: T 92788

Emergency Roll-Off Containers, Portable Toilets & Handwashing Stations – SW

Vendor's Inquiry #1:

Attachment A - Standard Terms & Conditions

Renewals – we noticed that the contract can be extended at a firm price. What is the State's stance on the option to negotiate a CPI price increase?

State's Response #1:

The current Invitation to Bid does not include any language that would allow for price adjustments.

Vendor's Inquiry #2:

Attachment A – Standard Terms & Conditions

Deductibles and Self-Insured Retentions - Language amendment; “and accepted by” shall be struck as we cannot modify our deductibles.

State's Response #2:

The State does not take exceptions to the terms and conditions of the Invitation to Bid. The specifications will remain as written.

Vendor's Inquiry #3:

Attachment A – Standard Terms & Conditions

FEMA Reimbursement Rate Method - Please provide examples of previous FEMA rates

State's Response #3:

See added Attachment F – FEMA Reimbursement Example.

Vendor's Inquiry #4:

Attachment B – Scope of Work

Will we be able to partial bid within a region or if we bid the region, we have to commit to providing all products in the region?

State's Response #4:

See Attachment B, Page 1:

Method of Award: Award(s) will be made by line-item, by Region. See Attachment C – Price Sheet, and Attachment D – Regional Map. For each line on this solicitation, bidders have the option of quoting for as many Regions as possible, for which they can supply the listed equipment. **Bidders are not required to bid on all lines, or on all regions.**

Vendor's Inquiry #5:

Attachment B – Scope of Work

Scope of Work for Portable Toilets and Handwashing Stations (Line Items 5-8) - Language amendment; "fiberglass" shall be struck as we do not provide this material for our toilet seats.

State's Response #5:

The specifications will remain as written. If bidding an equivalent brand or model, please see number 15 Descriptive Information on Pg. 4 of the Invitation to Bid:

15. DESCRIPTIVE INFORMATION BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, TECHNICAL DATA) SUFFICIENT FOR STATE OF LOUISIANA TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO A MANUFACTURER'S PUBLISHED SPECIFICATIONS SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) BID DO NOT FULLY COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER SHOULD STATE IN WHAT RESPECT ITEM(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE BID FORM WILL NOT RELIEVE THE SUCCESSFUL BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED.

Vendor's Inquiry #6:

There is a QR code that we use that we've switched to allow the State to see all updated information from previous services to upcoming services on our website. Please confirm if we are able to provide this in place of the "card" inside each unit.

State's Response #6:

A QR code would be acceptable in place of the manual cards.

Vendor's Inquiry #7:

Are there statistics on property damage in this area? How many were replaced on the last contract?

State's Response #7:

We do not have statistics regarding property damage nor is there data on how many were replaced.

Vendor's Inquiry #8:

Attachment C – Price Sheet

We noticed that there was a minimum quantity for the each item. What is the maximum or estimated quantity for each of these items within a year? What was the count on previous contracts?

State's Response #8:

There is no minimum or maximum quantity. Quantities are on a called for as-needed basis only during a declared state of emergency, and the amount needed will depend on the scope, scale and duration of the disaster. The total reported spend on the current three contracts over the last three years is approximately \$1.4 million.