



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

March 12, 2024

ADDENDUM # 1

Bid Number: 50-00144505

Bid Opening Date: March 26, 2024, at 2:00 pm

Description of Bid: Labor, Materials and Equipment Necessary to Replace Roof Top HVAC Units for the Library Department, Lafitte Library

Clarification:

There was a Mandatory Prebid on March 12, 2024 at 10:00 am and the sign in sheet was retained and recorded.

Mandatory Prebid Location:
Jefferson Parish Lafitte Library
4917 City Park Drive, Suite B
Lafitte, LA 70067

The following items were mentioned at the meeting:

Deadline for Questions is March 21, 2024 by 2:00 pm.

All Questions must be submitted in writing to Mark Buttery at MButtery@jeffparish.net prior to the above deadline.

Required Louisiana State Commercial Contractors License for this Project is Mechanical.

Contact for additional site visits: Mr. Richard Pert, 504.892.0390 or 504.838.1100 ext. 2908

Working hours for this project will be arranged by the Library Department and Awarded Vendor prior to Notification to proceed.

Hours of operation for Lafitte Library: M-Tu 12-8, W-Th 10-6, Fri-Sat 9-5, Closed on Sunday.

Electronic Surety Bond of 5% of total bid price is required with bid submission.

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETNA, LA 70053 - PO BOX 9 - GRETNA - LA 70054
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET

WEBSITE: WWW.JEFFPARISH.NET

This addendum will not extend the bid opening date.

Sincerely,



Mark Buttery
Purchasing Specialist II

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.