

STATE OF LOUISIANA
THE UNIVERSITY OF LOUISIANA MONROE
MONROE, LOUISIANA
A Member of the University of Louisiana System

March 14, 2024

Addendum No. 1
Bid # 50006-73
ULM Health Services

Due: March 27, 2024 @ 2 PM

The purpose of this addendum is to respond to questions submitted by a potential bidder.

1. Q: Full asset listing of equipment and tangible property at Hawk Health

A: Please refer to Exhibit A – ULM Equipment and Asset Inventory attached to this Addendum No. 1

2. Q: Please indicate any assets on the list that will not be included.

A: Please refer to Exhibit A – ULM Equipment and Asset Inventory attached to this Addendum No 1

3. Q: List of all debt in the name of the practice and all related documents.

A: Not applicable. ULM has no debt associated with the practice.

4. Q: Financial Statements for the last 2-3 years

A: Not applicable. Clinic services are currently provided by a third-party company operating on ULM campus, and ULM does not have access to the current contractor financial statements.

5. Q: Current Budget

A: The FY 23-24 budget was \$250,000, however the next year our projection is for the clinic to be a revenue generating clinic like the other universities in the University of Louisiana System.

6. Q: Auditor revenue agent reports, if any, for the last two years

A: Not applicable

7. Q: List any tax liens on assets

A: Not applicable

8. Q: Current provider contract

A: Please contact the ULM Legal and Compliance Counsel for records request <https://webservices.ulm.edu/webforms/form/public-records-request>

9. Q: Support staffing by clinic with job titles, full time equivalent status, compensation

A: Current staffing FNP, PA mix up to 40 hours a week, MD up to 8 hours a week, MA or LPN one or more for 40 hours a week, Phlebotomist, Administrator to oversee contract with ULM.

10. Q: Operating expenses by most general ledger detail – one (1) year

A: ULM current expenses phone, water, and electricity is estimated \$1000.00 per month for utilities.

11. Q: Payer mix by volume of charges

A: Not available. Clinic services are currently provided by a third-party company operating on ULM campus, and this information has not been provided to ULM.

12. Q: Patient satisfaction information – six (6) months

A: Not available. Clinic services are currently provided by a third-party company operating on ULM campus, and this information has not been provided to ULM.

13. Q: Revenue cycle breakdown for the last two years including:

- a. DAR
- b. Bad Debt
- c. Denials (initial and fatal)
- d. Change lag by location and specialty
- e. Cash yield by payer (if available)
- f. POS payment history

A: Not available. Clinic services are provided by a third-party company operating on ULM campus and this information has not been provided to ULM.

14. Q: Malpractice carrier with claims history and dismissals

A: Not available. Clinic services are currently provided by a third-party company operating on ULM campus, and this information has not been provided to ULM.

Exhibit A – Addendum 1

ULM Equipment and Asset Inventory

Room Name	Rm #	Inventory Description
Foyer	-	-
Children's Area	102	6 chairs
Waiting Room	103	17 chairs, 2 tables, 2 lamps, 1 sofa
Restroom	104	
Reception	105	5 rolling chairs, 3 metal 3-drawer filing cabinets; 3 metal 2-drawer filing cabinets.
Billing Office	106	1 rolling chair, 2 metal 3-drawer filing cabinets
Office Service	107	7 tall side filing cabinets
Storage	108	1 desk, 1 roll chair, 4 straight leg wooden chair, 1 metal locker, 1 wooden locker, 1 bed, 1 floor lamp, 1 plastic cart.
Restroom	109	
Supply Storage	110	1 metal stool, 1 Utility safe
Lab Testing	111	1 microscope, 1 Clintex multi-stick urine analysis testing station, lap blood testing chair, 1 metal biohazard bin, Frigidaire refrigerator
Nurse Station	112	2 rolling chairs
Storage	113	
Drug room	114	1 defibrillator
Closet	115	
Restroom	116	
Exam Rm#1	117	1 mayo table, 1 flex light, 1 exam bed, 1 mobile table, 1 roll stool, 1 stack chair, 1 vital sign wall mount, 1 speculum light
Exam Rm#2	118	1 mayo table, 1 flex light, 1 exam bed, 1 roll chair, 1 stack chair, 1 bio hazard bin
Exam Rm#3	119	1 mayo table, 1 exam bed, 1 roll chair, 1 vital sign wall mount, 1 bio hazard bin
Exam rm#4	120	1 mayo table, 1 exam bed, 1 stack chair, 1 mobile table, 1 roll stool, 1 large bio hazard bin, 1 speculum light
Nurse Office	121	2 small desks, 1 vital sign wall mount, 1 wooden straight leg chair, 1 bookcase
Consultation Rm	122	1 desk, 1 roll chair, 1 wood straight leg chair
Pharmacy	123	1 desk, 1 wooden bookcase, 4 roll chairs, 1 round table, 1 Frigidaire refrigerator, 5 stacking chairs
Mechanical Closet	124	
Electrical Closet	125	
Corridor	126	Scale
Corridor	127	
Kitchen/ Break Rm	128	
Corridor	129	

*The above inventory is the property of the state of Louisiana and is only available for use by the successful Proposer. The Proposer assumes all risk and liability of use and shall be responsible for maintenance, repair and replacement as needed.

Please acknowledge receipt of the addendum on the bid response form included in the original bid documents, and by signature below.

Authorized Signature

Company Name

Date