

ADDENDUM #3

January 8, 2024

Solicitation #2023-ADAParatransit-010

Revised - Proposal Due Date – January 17, 2024 at 10:00 am (CST)

The Capital Area Transit System (CATS), Baton Rouge, Louisiana hereby amends the above referenced Request for Proposals (RFP) as follows:

1. **Reminder:**

Proposer is solely responsible for the timely delivery of the proposal and for ensuring that the delivery service (if mailed or courier) provides service to 2250 Florida Blvd. (front reception office only), Baton Rouge, LA 70802 between the hours of 8:00 a.m. and 4:00 p.m. (Central Standard Time) - Monday through Friday. CATS is not responsible for any delays caused by the proposers chosen means of delivery.

2. **Revised Exhibit B – Price Sheet**, see attached below. (2nd Revision)

3. **Questions and Answers** are attached below.

Revision 2

**Exhibit B
Price Sheet**

RFP-2023-ADAParatransit-010

SUMMARY OF EXPENSES		YEAR 1	YEAR 2	2-YEAR TOTAL
ESTIMATED REVENUE/SERVICE HOURS		40,000	40,000	80,000
Revenue/Service Hourly Rate	HOURLY RATE	\$	\$	\$
OPTION #1 - VEHICLES				
Cost Per Additional Vehicle – (in the event of more vehicles are needed above the 20)	DAILY RATE	\$	\$	\$
Costs below is informational purposes only. (Which should be included in the Revenue/Service hourly rate above)				
LABOR:				
Drivers		\$	\$	\$
Dispatchers		\$	\$	\$
Maintenance		\$	\$	\$
Schedulers		\$	\$	\$
Supervision		\$	\$	\$
Management		\$	\$	\$
Administration		\$	\$	\$
			\$	\$
FACILITIES COSTS:				
Utilities		\$	\$	\$
Lease		\$	\$	\$
			\$	\$
PROVIDE ALL INSURANCE COSTS		\$	\$	\$
COMPANY NAME				
ADDRESS, CITY, STATE, ZIP				
PHONE / CELL / FAX				
EMAIL CONTACTS				
INDIVIDUAL NAME & TITLE				
AUTHORIZED SIGNATURE				DATE:

CATS Official Responses to RFP Questions Questions / Answers / Clarifications

The following questions were submitted in writing to CATS by prospective proposers. This document represents CATS official responses to written questions.

#	WRITTEN QUESTIONS RECEIVED	CATS OFFICIAL RESPONSES TO WRITTEN QUESTIONS
1	Please define Substitution of Equipment.	Please refer back to page 28, (3) Equipment, C.
2	Please provide the total monthly service hours billed to CATS by current contractor starting June 2023 to date.	3,389.40 3,343.70 3,595.40 3,368.50 3,797.80 3,430.10
3	Please provide any monthly fees charged to contractor for not meeting performance goals from June 2023 to date.	None
4	What is the current hourly rate paid to the current contractor?	This rate varies between \$64.72 - \$75.96, due to the number of service hours provided.
5	Please list the vehicles to be provided by CATS (Vin #, Year, Mileage, Make, Model).	CATS vehicles being provided are less than one year old. (10) ADA Paratransit vehicles 2023 Ford E450 Elkhart Coach gasoline
6	What is the total number of CATS paratransit vehicles in use by the current contractor? a. Please provide which of those vehicles will be transferred over to the awarded contractor.	14 Unknown to which vehicles will be transferred.
7	What is the daily average number of vehicles in use since June 2023?	Approximately 14

8	<p>Since per discussion at CATS Board meeting, CATS effectively paid for the entire year rent (through November 2024) at the existing contractor's location as part of the six month extension granted to the existing contractor, will CATS either:</p> <p>(1) reflect this additional amount by adjusting up any bid from the existing contractor to make it a level bidding field for all bidders or</p> <p>(2) require the existing contractor to make the facility available to a new contractor rent free for the first 6 months?</p>	<p>This RFP and resulting award is independent of any past award.</p> <p>CATS cannot obligate the use of another vendors' facility.</p>
9	<p>Please confirm that fuel is paid by the contractor and would be included under "Provide Other Expenses" on Exhibit B.</p>	<p>CATS will be responsible for paying the fuel costs for CATS ADA Paratransit Service.</p>
10	<p>Exhibit B has a footnote "*Please attach an outline break down of the above expenses". What does this footnote pertain to as there does not appear to be an "*" above in the Exhibit.</p>	<p>Revision 2 Price Sheet. See attached</p>
11	<p>Referring to page 28, was paragraph b) of Part 4, Item D., 3. Equipment intentionally left blank?</p>	<p>Paragraph b was left blank in error. Refer to CATS website at www.brcats.com</p>
12	<p>Part 4 Item C, Contract/ Performance Period paragraph 6 states that there is a zero tolerance for denial of a "reservation trip" request.</p> <p>Please confirm that this applies to reservation requests made within the parameters of paragraphs 1 and 2 of this Item, 24 hours in advance up to 7 days and between 8:00 am to 4:30 pm, Monday through Friday.</p>	<p>Yes Refer to Part 4, page 26, C. Items 1, 2 and 3.</p>
13	<p>Exhibit B, is the cost per Additional Vehicle intended to be the cost to replace a vehicle if one of the 10 CATS provided vehicles becomes inoperable?</p>	<p>Additional means more than the 20 required. (as listed on price sheet)</p>

14	Exhibit B, is the cost per Additional Vehicle intended to be the cost to add a vehicle if the schedule requires more than 20 vehicles on any given day?	This cost per additional vehicle is for when more than 20 vehicles are needed for service (future increase in ridership). Prior approval by CATS ADA Project Manager and/or Chief Operating Officer.
15	Please clarify on what basis the Cost Per Additional Vehicle price is supposed to be shown. Daily rate? Hourly rate?	Daily rate
16	Does CATS require all vehicles to be ADA compliant, or that the Contractor maintain a sufficient number of vehicles to insure that anyone needing an ADA compliant vehicle can have their trip fulfilled?	All CATS clients are ADA certified. Therefore, all vehicles are to be ADA compliant.
17	What percentage of trips over the past 12 month were for individuals with advanced mobility devices (wheelchairs, scooters, etc.)?	CATS is unable to provide an exact number due our clients changing mobility conditions.