



## ST. TAMMANY PARISH

MICHAEL B. COOPER  
PARISH PRESIDENT

**January 10, 2024**

Please find the following addendum to the below-mentioned RFP.

**Addendum No.: 3**

**RFP#: 23-12-3**

**Project Name:** Fiberhood 1-B & 1-C

**RFP Due Date:** January 30, 2024

### **GENERAL INFORMATION:**

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1. Please add Section 5.3.3 Blackout Period to the RFP package. 5.3.3 Blackout Period.pdf (Attached).

### **QUESTIONS & ANSWERS:**

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Question 1. Based on mapping the GPS coordinates on the excel addendum, there are a number of private subdivisions (HOAs) and rural private properties (outside the named subdivisions), listed to receive fiber to the home.



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- a. Has the parish notified any of these homeowners/residents to obtain prior approval/interest on having fiber installed from the curb to house?

**Answer 1. a. No, the homeowners/residents have not been notified.**

- b. Are the vendors responsible for acquiring irrigation maps from the HOAs or will these be acquired and provided by the parish to the vendor?

**Answer 1. b. The vendors are responsible for acquiring irrigation maps.**

Question 2. What is the parish protocol for handling an event such as "if landowner/homeowner is not home at time of installation"?

**Answer 2. The time of installation to the home is negotiated between the vendor and homeowner. The RFP is to assist in the cost to reach the homeowner.**

### **ATTACHMENTS:**

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1. 5.3.3 Blackout Period.pdf

**End of Addendum # 3**

### **5.3.3 Blackout Period**

The Blackout Period is a specified period of time during a competitive sealed procurement process in which any Proposer, Bidder, or its Agent or Representative is prohibited from communicating with any Parish employee or Contractor of the Parish involved in any step in the procurement process about the affected procurement. The Blackout Period applies not only to Parish employees but also to any Contractor of the Parish. "Involvement" in the procurement process includes but may not be limited to project management, design, development, implementation, procurement management, development of specifications, and evaluation of proposals for a particular procurement. All solicitations for competitive sealed procurements will identify a designated contact person, as per Section 5.3.2 of this RFP. All communications to and from potential Proposers, Bidders, vendors, and/or its representatives during the Blackout Period must be in accordance with this solicitation's defined method of communication with the designated contact person. The Blackout Period will begin upon posting of the solicitation. The Blackout Period will end when the Contract is awarded.

In those instances in which a prospective Proposer is also an incumbent Contractor, the Parish and the incumbent Contractor may contact each other with respect to the existing contract only. Under no circumstances may the Parish and the incumbent Contractor and/or its representative(s) discuss the blacked-out procurement.

Any Bidder, Proposer, or Parish Contractor who violates the Blackout Period may be liable to the Parish in damages and/or subject to any other remedy allowed by law. Further, failure to comply with these requirements may result in the Proposal's disqualification.

Any costs associated with cancellation or termination will be the responsibility of the Proposer or Bidder.

Notwithstanding the foregoing, the Blackout Period shall not apply to:

1. Duly noticed site visits and/or conferences for Bidders or Proposers;
2. Oral presentations during the evaluation process; or
3. Communications regarding a particular solicitation between any person and staff of the procuring agency provided the communication is limited strictly to matters of procedure. Procedural matters include deadlines for decisions or submission of proposals and the proper means of communicating regarding the procurement, but shall not include any substantive matter related to the particular procurement or requirements of the RFP.