Office of State Procurement

State of Louisiana

Division of Administration



**Jay Dardenne**

**Commissioner of Administration**

**John Bel Edwards**

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An Equal Opportunity Employer

October 17, 2023

**ADDENDUM NO. 01**

Your reference is directed to RFx Number 3000021971 for the Invitation to Bid for the State of Louisiana – REBID: Tables, Chairs, Caddies-SW*,* which is currently scheduled to open at 10:00 AM CDT on November 8, 2023.

The following changes are to be made to the referenced solicitation:

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*Attached the following items to bid:*

* *Attachment A – Special Terms & Conditions – Pages 1-11*
* *Attachment B – General Terms & Conditions – Pages 1-4*
* *Attachment C – Price Sheet – Pages 1-5*
* *Attachment D – Discount Worksheet – Page 1*
* *Attachment E – Online Bidding Instructions – Pages 1-10*

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All else remains as on original bid.

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**This addendum is hereby officially made a part of the referenced SOLICITATION.**

**ACKNOWLEDGEMENT:** If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail to: Office of State Procurement, P. O. Box 94095, Baton Rouge, LA 70804-9095, by hand delivery to: 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REVISION:** If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail to: Office of State Procurement, P. O. Box 94095, Baton Rouge, LA 70804-9095, or by hand delivery or courier to: 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, and indicate the RFx number and the bid opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic transmissions other than by fax are not being accepted at this time

**Revisions received after bid opening shall not be considered and you shall be held to your original bid.**

Revision:

For: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By: Ben James

Office of State Procurement

Telephone No. 225-342-8465

Email: Ben.James@la.gov