

Office of State Procurement
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

August 9, 2023

ADDENDUM NO. 02

Your reference is directed to RFX No. 3000021443 for the Request for Proposal (RFP) for the Division of Administration (DOA) – Office of Technology Services (OTS) to furnish Video and Audio Conferencing Services which is currently scheduled to open at 10:00 a.m. (CT) on August 23, 2023.

The Proposer’s written inquiries received by the inquiry deadline date of July 26, 2023 and the State’s responses are included on the attached page numbers 3 – 5.

All else remains as on original Request for Proposal.

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.

ACKNOWLEDGEMENT: If you have already submitted your proposal and this Addendum does not cause you to revise your proposal, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail, by hand delivery, or courier to: Office of State Procurement, 1201 N. 3rd Street, Claiborne Building- Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its proposal.

Addendum Acknowledged/No changes:

For: _____ By: _____

REVISION: If you have already submitted your proposal and this Addendum requires you to revise your proposal, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to proposal opening by mail, by hand delivery or courier to: Office of State Procurement, 1201 N. 3rd Street, Claiborne Building- Ste. 2-160, Baton Rouge, LA 70802, and indicate the RFX number and the proposal opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic transmissions other than by fax are not being accepted at this time

Revisions received after proposal opening shall not be considered and you shall be held to your original proposal.

Revision:

For: _____ By: _____

By: Krystal Frank
Office of State Procurement
Telephone No. 225-342-4672
Email: krystal.frank@la.gov

Written Inquiries
RFP Video Conferencing and Audio Conferencing Services
Solicitation No. 300021443
T Number: 92907

Proposer's Inquiry #1:

Page 16 Section 3.2.1
Page 17 Section 3.2.2

Please describe how the service is used today for both video and audio conferencing. What do the usage patterns look like? Can OTS share any traffic studies with vendors? Any additional information on usage and usage patterns that will ensure solution is designed to effectively meet / exceed State of Louisiana's needs.

State's Response #1:

The State currently utilizes the Zoom platform for video meetings and standard audioconferencing for group calls. These services are used for common State governmental functions, including, but not limited to, meetings between staff located in different offices across the state and as primary communication for remote employees (teleworkers). Agency-specific applications include, but is not limited to, telemedicine, mental health counseling, legal and correctional issues, and various planning sessions.

The State is unable to provide the requested usage information at this time.

Proposer's Inquiry #2:

Page 28 Section 6.0
Terms & conditions

May Proposers submit exceptions to the RFP terms and conditions for the State's consideration, or plan to negotiate final terms and conditions upon award, in order to align the final contract with the Proposer's solution?

State's Response #2:

The State will review/consider exceptions requested of the Proposer. However, the Proposer should note that some terms and conditions are non-negotiable and may result in the Proposer's proposal being deemed administratively or technically flawed.

Proposer's Inquiry #3:

Page 22 Section 4.1
Page 23 Section 7.1.1

Can vendors provide an additional pricing appendix for further information/options to supplement the pricing information provided in Section 7.1?

State’s Response #3:

The Proposer may include additional offerings in the Value-Added Benefits sections 7.2.21, 7.2.22, 7.2.23, and 7.2.24.

Proposer’s Inquiry #4:

Page 14 Section 3.2
Page 19 Section 3.3

Can OTS provide expected quantities/user licenses for the contract?

State’s Response #4:

The State is unable to provide the requested information at this time.

Proposer’s Inquiry #5:

Page 21 Section 3.9.2
Page 82 Section 8.3
I. Performance

The RFP includes in the Publication 1075 Safeguarding Contract Language section that the Contractor agrees to comply with the requirements defined in IRS Publication 1075. IRS Publication 1075 utilizes the encryption requirements of National Institute of Standards and Technology (NIST SP 800-53) and the latest version of Federal Information Processing Standard (FIPS) 140 to constitute the encryption requirements agencies in receipt of FTI must comply with.

Therefore, with the understanding that Fed Ramp certification / compliance would ensure adherence to these requirements, can LA OTS describe what documentation or proof of compliance with the Pub 1075 language in the RFP would be included in vendors' RFP responses for the state to be satisfied that the vendor is compliant with the Pub 1075 language, when the vendor's offering is not Fed Ramp certified?

State’s Response #5:

Section 3.9.2 of the RFP states “...Contractor shall comply, as applicable...” with the language in Appendix 8.3. Most State agencies will not require a FedRAMP certified solution.

Additionally, Section 3.2.5 of the RFP desires an additional FedRAMP certified solution. This section is not a mandatory requirement. Certification documentation/proof may be included with the Proposer’s additional offering. The Proposer should describe its FedRAMP certified offering on the form provided in Section 7.2.13.

Proposer’s Inquiry #6:

Various Sections

Is all of the information provided as answers to written inquiries for on the original Voice and Audio Conferencing RFP (RFx No. 3000020606, addendum 3) applicable to this Rebid of the

RFP? If not, can you clarify which information previously provided is no longer applicable to this RFP?

State's Response #6:

Responses to previous solicitations of the Video and Audio Conferencing RFP are not applicable to RFX No. 3000021443. The State can only provide responses to written inquiries relating to the current solicitation.

Proposer's Inquiry #7:

Page 21 Section 3.9.2

The answer to question 50 in the responses to written inquiries from the last version of the Voice and Video Conferencing solution stated that the current video conference platform is Zoom and audioconference services utilizes a toll free number provided by AT&T.

Is the current solution the commercial version, or Zoom for Government because of the Pub 1075 compliance requirements?

State's Response #7:

The current video conference platform version is a hybrid of Pro and Enterprise.

Proposer's Inquiry #8:

Page 21 Section 3.9.2

The answer to question 57 in the responses to written inquiries from the last version of the Voice and Video Conferencing solution stated that the only known agency currently requiring Publication 1075 requirements is the Louisiana Department of Revenue (LDR).

Therefore, does the state require the solution for all users to meet the Pub 1075 requirements, or only LDR?

Would the state accept a proposal that includes a Fed Ramp Certified Solution for all LDR users to ensure the Pub 1075 requirements are met for the users who require the more restrictive environment for FTI, and a solution that meets all other security requirements required in the RFP but does not need to meet the additional standards of Pub 1075 required by LDR, so the proposer can leverage the most advantageous and cost effective option for most users while also ensuring LDR users the additional safeguards needed?

State's Response #8:

Section 3.2.5 of the RFP desires an additional FedRAMP certified solution. This section is not a mandatory requirement. The Proposer should describe its FedRAMP certified offering on the form provided in Section 7.2.13.