

Office of State Procurement  
State of Louisiana  
Division of Administration

JOHN BEL EDWARDS  
GOVERNOR



JAY DARDENNE  
COMMISSIONER OF ADMINISTRATION

June 22, 2021

**ADDENDUM NO. 02**

Your reference is directed to RFx Number 3000016595 for the Invitation to Bid for the State of Louisiana – Emergency Contingency Contract for Receiving, Staging and Storage Sites (RSS) Strategic National Stockpile or a Regional Distribution Site (RDS) for the Louisiana Department of Health, Office of Public Health, Bureau of Community Preparedness, which is currently scheduled to open at 10:00 A.M. CT on July 8, 2021.

The following changes are to be made to the referenced solicitation:

Replace Attachment C – Price Sheet with the attached Revised Attachment C – Price Sheet (revised 6/22/2021).

\*\*\*\*\*

Questions from Vendors and State's Answers:

\*\*\*\*\*

- 1. Is the state asking for a monthly standby cost to guarantee the warehouse is available 24/7/365?**

**Answer:** No. See Attachment C describing price break down required. See Attachment B – Scope of Work, which describes activation requirements; describes situation /deliverables needed for the Emergency Contingency contract upon activation; and setup operations within six (6) – twenty-four (24) hours after contract activation.

- 2. Attachment C (Pricing Schedule):**

- a. Under what row and/or column are we to bid the cost of the warehouse?**

**Answer:** Schedule A- Operations.

- b. Does the State expect every row/column filled in or are there some spaces which are left blank?**

**Answer:** Yes, the State expects every row/column to be filled in.

**c. What does the State consider “Other Charges”?**

**Answer:** The State expects the Vendor to define any other charges impacting operations and/or distribution that need to be considered.

**d. Given the Pricing Schedule format – can you please clarify the below two (2) statements under Method of Award**

- For Operations Pricing, Schedule A, for award purposes, the State will be using the daily cost for a period of thirty (30) days.
- For Distribution Services, Schedule B, for award purposes, the State will be using the weekly cost for a period of four (4) weeks.

**Answer:** See Revised Attachment C – Price Sheet (revised 6/22/2021) attached to this Addendum No. 2.

For award purposes only, for Schedule A – Operations, the State will use the daily rate for Operations Charge, Staffing and Other Charges proposed by the bidder for Line 1 and Line 2 and multiply the daily rate by thirty (30) days to determine the cost for each line:

- Line 1 – Operations Charge Daily Rate + Staffing Daily Rate + Other Charges Daily Rate x 30 = bidders cost
- Line 2 - Operations Charge Daily Rate + Staffing Daily Rate + Other Charges Daily Rate x 30 = bidders cost

For award purposes only, for Schedule B – Distribution Services, the State will use the weekly rate for Operations Charge, Staffing and Other Charges proposed by the bidder for Line 1 and Line 2 and multiply the weekly rate by four (4) weeks to determine the cost for each line:

- Line 1 – Operations Charge Weekly Rate + Staffing Weekly Rate + Other Charges Weekly Rate x 4 = bidders cost
- Line 2 – Operations Charge Weekly Rate + Staffing Weekly Rate + Other Charges Weekly Rate x 4 = bidders cost

**e. Please clarify the difference in what we are bidding between Line Item 1: RSS/RDS and Line Item 2: ESF8. Does ESF8 not include a warehouse and just has workforce and equipment fall in on an existing warehouse?**

**Answer:** ESF8 does include warehouses. Scope of what is needed is for RSS/RDS and ESF8 is described in Attachment B – Scope of Services. RSS/RDS is a full activation and ESF8 is more flexible on what deliverable is activated. ESF8 is based on the situation and the needs are determined at the time of activation. ESF8 is activated at the discretion of the LDH EOC.

3. **Will the State of Louisiana award a contract based on only lowest price or low bid, or will it be based on Technically Acceptable and Best Value?**

**Answer:** Please refer to Multiple Awards language on Page 10 of Attachment A - Contingency Terms and Conditions.

4. **If a company is capable of handling all of the requirements of this Statement of Work will LA consider a single award?**

**Answer:** Please refer to Multiple Awards language on Page 10 of Attachment A - Contingency Terms and Conditions.

5. **Will LA consider adding clause for Economic Price Adjustments (EPA) bearing in mind fluctuating fuel prices?**

**Answer:** No.

\*\*\*\*\*  
All else remains as on original bid.

\*\*\*\*\*

**THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.**

**ACKNOWLEDGEMENT:** If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail to: Office of State Procurement, P. O. Box 94095, Baton Rouge, LA 70804-9095, by hand delivery to: 1201 N. 3<sup>rd</sup> Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: \_\_\_\_\_ By: \_\_\_\_\_

**REVISION:** If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to proposal opening by mail to: Office of State Procurement, P. O. Box 94095, Baton Rouge, LA 70804-9095, or by hand delivery or courier to: 1201 N. 3<sup>rd</sup> Street, Ste. 2-160, Baton Rouge, LA 70802, and indicate the RFx number and the bid

opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic transmissions other than by fax are not being accepted at this time

**Revisions received after proposal opening shall not be considered and you shall be held to your original proposal.**

Revision:

For: \_\_\_\_\_ By: \_\_\_\_\_

By: Kim Mulder  
Office of State Procurement  
Telephone No. 225-342-6808  
Email: kim.mulder@la.gov