EXTENDED CORRECTED ADVERTISEMENT
PUBLIC NOTICE
SOQ 20-21

The Parish of Jefferson is hereby soliciting Statements of Qualifications (Jefferson Parish Technical Evaluation Committee (TEC) Professional Services Questionnaire) from persons or firms interested in being placed on a Supplemental List to provide routine engineering services for **Drainage Projects** in Jefferson Parish. Routine engineering services are for contracts where the total engineering fee, exclusive of resident inspection services, will not exceed $300,000.00 per assignment. Firms deemed qualified for this work shall be eligible for award of routine drainage contracts for the remainder of the two-year period which began on May 13, 2020.

The forty-three (43) persons or firms currently on the Drainage list approved by Council Resolution No. 135688, dated May 13, 2020 should not respond to this advertisement, which is for the sole purpose of creating a Supplemental List of persons or firms qualified to provide routine engineering services for Drainage Projects in Jefferson Parish.
(Resolution No. 136765) (Deadline Date: 01/27/2021)

The following criteria will be used to evaluate the statement of the firms submitting:

- 1) Professional training and experience in relation to the type of work required for the routine engineering services - 35 points;
- 2) Capacity for timely completion of newly assigned work, considering the factors of type of routine engineering task, current unfinished workload, and person or firm's available professional and support personnel - 20 points;
- 3) Location of the principal office where work will be performed - 15 points (Preference shall be given to persons or firms with a principal business office at which the work will be performed as follows: (A) Jefferson Parish, including municipalities located within Jefferson Parish (15 Points); (B) Neighboring Parishes of the Greater New Orleans Metropolitan Region, which includes Orleans, Plaquemines, St. Bernard, St. Charles and St. Tammany Parishes (12 Points); (C) Parishes other than the foregoing (10 Points); (D) Outside the State of Louisiana (6 Points).);
- 4) Adversarial legal proceedings between the Parish and the person or firm performing professional services, in which the Parish prevailed or any ongoing adversarial legal proceedings between the Parish and the person or firm performing professional services excluding those instances or cases where the person or firm was added as an indispensable party, or where the person or firm participated in or assisted the public entity in prosecution of its claim - 15 points (<u>In the event that the person or firm fails to provide accurate and detailed information regarding legal proceedings with the Parish, including the absence of legal proceedings, the person or firm shall be deemed unresponsive with regard to this category, and zero (0) points shall be awarded.</u>);

- 5) Prior successful completion of projects of the type and nature of routine engineering services, as defined, for which firm has provided verifiable references - 15 points;
- 6) Size of firm, considering the number of professional and support personnel required to perform the type of routine engineering tasks, including project evaluation, project design, drafting of technical plans, development of technical specifications and construction administration – 10 points;
- 7) Past Performance by person or firm on Parish contracts - 10 points (Assertions of fault by a person or firm, which shall include time delays, cost over-runs, and or design inadequacies in prior work completed for the Parish shall be evidenced by substantiating documentation provided by the Director of Public Works for the requesting department or the Director of Engineering and received by the Chairman of the Evaluation Committee a minimum of two (2) weeks prior to the scheduled date of the Technical Evaluation Committee Meeting).

The person or firm submitting a Statement of Qualifications shall have the following minimum qualifications:

1. one principal who is a professional engineer who shall be registered as such in Louisiana
2. a professional in charge of the project who is a professional engineer who shall be registered as such in Louisiana with a minimum of five (5) years' experience in the disciplines involved
3. one employee who is a professional engineer registered as such in Louisiana in the field or fields of expertise required for the project (A sub-consultant may meet the requirement only if the advertised project involves more than one discipline.)

With regard to the questionnaire, **Principal** means the sole proprietor of the firm, or one who shares an ownership interest with other persons in the firm, including but not limited to, a partner in a partnership, a shareholder in a corporation, or a member of a limited liability corporation.

The estimated fees for this work may vary among different assignments; however, no individual assignment can have a fee exceeding $300,000.00, exclusive of resident inspection services. There is no limit to the number of assignments that can be awarded to a person or firm.

All firms (including sub-consultants) must submit a Statement of Qualifications (Jefferson Parish TEC Questionnaire). Please obtain the latest questionnaire form by calling the Purchasing Department by telephone at (504) 364-2678 or (504) 364-2682 or using our web address: www.jeffparish.net. Submissions shall be submitted on the e-Procurement site at www.jeffparishbids.net. These submissions will only be accepted electronically via the Parish's e-Procurement system, Central Bidding. Central Bidding can be accessed by visiting either www.centralauctionhouse.com OR www.jeffparishbids.net. All vendors will be required to register with Central Bidding. Jefferson Parish vendors are able to register for free by accessing the following link: www.centralauction.house.com/registration.

The firms submitting a Statement of Qualifications (Jefferson Parish TEC Professional Services Questionnaire) must identify all sub-consultant firms which they expect to use to provide professional services, and submit a Statement of Qualifications (Jefferson Parish TEC Professional Services Questionnaire) for each sub-consultant firm. (Refer to Jefferson Parish Code of Ordinances, Section 2-928).

No Statements will be accepted after the deadline of **3:30 P.M. on January 27, 2021.**

Disputes/protests relating to the decisions by the evaluation committee or by the Jefferson Parish Council shall be brought before the 24th Judicial Court.

(Resolution No. 136765 on 12/09/2020). Parish-Wide.

Please be advised as of November 1, 2020, submittals will be required to be submitted electronically.

For additional information, please visit the Purchasing webpage at http://purchasing.jeffparish.net or you may call 504-364-2682.

ADV: The New Orleans Advocate: January 6, 2021
CORRECTED ADVERTISEMENT: January 13, 2021