

Notice to Vendors: This is Not an Order. It is Merely an Invitation to Bid.	THE UNIVERSITY OF LOUISIANA AT MONROE Monroe, Louisiana INVITATION TO BID <u>Athletics</u> Department	DATE November 6, 2020	Date and Time by Which Quotation Must be Returned December 8, 2020 2:00 p.m. CT
	TO THE VENDOR: To be returned on or before date specified above to: THE UNIVERSITY OF LOUISIANA AT MONROE PURCHASING DEPARTMENT 4014 LASALLE ST, COENEN BLDG. 140 MONROE, LOUISIANA 71209-2250 NOTE: THE UNIVERSITY RESERVE THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS, AND WAIVE INFORMALITIES THIS BID IS DUE IN PURCHASING OFFICE AS STATED ABOVE <u>LATE BIDS NOT ACCEPTED</u>		
Name and Address of Vendor (Firm or Individual) <div style="border: 1px solid black; height: 100px; width: 100%;"></div>		PURCHASE REQUISITION NO. R0022132 Bid 50006-080 P. O. No.	
INSTRUCTIONS TO BIDDERS: <ol style="list-style-type: none"> 1. READ THE ENTIRE BID, INCLUDING ALL TERMS AND CONDITIONS AND SPECIFICATIONS. 2. ALL BID PRICES MUST BE TYPED OR WRITTEN IN INK. ANY CORRECTIONS, ERASURES OR OTHER FORMS OF ALTERATION TO UNIT PRICES SHOULD BE INITIALED BY THE BIDDER. 3. BID PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS FREIGHT ON BOARD (FOB) DESTINATION OR AS OTHERWISE PROVIDED. BIDS CONTAINING "PAYMENT IN ADVANCE" OR CASH ON DELIVERY (COD) REQUIREMENTS MAY BE REJECTED. PAYMENT IS TO BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY EXECUTED INVOICE OR DELIVERY, WHICHEVER IS LATER. 4. BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS; STANDARD TERMS AND CONDITIONS; SPECIAL CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION. 5.a. THIS IS A SEALED BID AND CAN BE MAILED OR DELIVERED TO THE PURCHASING DEPARTMENT, COENEN HALL 140, 4014 LASALLE ST., MONROE LA 71209, PRIOR TO THE DATE AND TIME OF BID OPENING. BIDDERS CANNOT STAY FOR THE OPENING. 5.b. BIDS MAY ALSO BE DELIVERED VIA EMAIL. TO ASSURE CONSIDERATION OF YOUR BID, ALL BIDS AND ADDENDA SHOULD BE RETURNED VIA EMAIL TO PURCHASING@ULM.EDU PRIOR TO THE DATE AND TIME OF BID OPENING. 6. BIDS OR QUOTATIONS MAY BE CONSIDERED FOR ALL OR PART OF TOTAL QUANTITIES. 7. NOTE: A COMPLETE RECORD OF ALL BIDS IS KEPT ON FILE IN THE PURCHASING DEPARTMENT SUBJECT TO THE INSPECTIONS OF ANY CITIZEN. EVERY COURTESY WILL BE AFFORDED ANY CITIZEN WHO IS INTERESTED IN INVESTIGATING FOR ANY PURPOSE THE RECORD OF STATE PURCHASES. COPIES OF EVALUATION CAN BE FAXED TO YOU ONLY AFTER RECEIPT OF WRITTEN REQUEST. PLEASE DO NOT CALL. 8. IMPORTANT: BY SIGNING THE BID, THE BIDDER CERTIFIES COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS AND SPECIFICATIONS, AND FURTHER CERTIFIES THAT THIS BID IS MADE WITHOUT COLLUSION OR FRAUD. 9. ORDER OF PRIORITY. IN THE EVENT THERE IS A CONFLICT BETWEEN THE INSTRUCTIONS TO BIDDERS OR STANDARD CONDITIONS AND THE SPECIAL CONDITIONS, THE SPECIAL CONDITIONS SHALL GOVERN. <p style="text-align: center;"> For questions regarding this bid, please contact Kelly Moravek AND Chelsea Carter via email only to: moravek@ulm.edu AND chcarter@ulm.edu </p>			
TO THE VENDOR:		THIS QUOTATION IS SUBMITTED BY	
Advertisements: November 11, 18, 25, 2020		Name of Vendor (Firm or Individual) _____	
Last Day for Inquiries: December 1, 2020		Signature _____	
Virtual Bid Opening via Zoom call at 2:00 p.m. CT on December 8, 2020.		Name (Printed) _____	
		Telephone # _____	
		Email Address _____	
		Title _____	
		Vendor Quote # _____	
		Date Submitted _____	

STATE OF LOUISIANA
THE UNIVERSITY OF LOUISIANA MONROE
MONROE, LOUISIANA
A Member of the University of Louisiana System

INVITATION TO BID
FOR
REBID #100

ISSUING AGENCY: The University of Louisiana Monroe
Purchasing Department
700 University Avenue, Coenen Hall 140
Monroe, LA 71209

PROCUREMENT MANAGERS: Kelly Moravek & Chelsea Carter
Telephone: 318.342.5209 & 318.342.5211

REQUISITIONED BY: Benji Buffington
Telephone: 318.342.5363

RELEASE DATE: November 6, 2020

BID OPENING DATE: December 8, 2020

BID OPENING TIME: 2:00 p.m., Central Time

BID OPENING LOCATION: Virtual Bid Opening via Conference Call

The opening for ULM Bid 50006-080 will be held via Zoom audio conference at 2:00 p.m. CT on December 8, 2020.

- Join via One-tap Dial: +14702509358,,9365883153#
- Join via Phone: (470)250-9358 || Passcode: 964-448-9377

This ITB is available in electronic form by emailing moravek@ulm.edu and chcarter@ulm.edu. It is the Bidder's responsibility to check for any possible addenda that may be issued.

DEFINITIONS & INSTRUCTIONS TO BIDDERS

This Invitation to Bid (ITB) sets forth the requirements and specifications of University of Louisiana at Monroe/ULM/University. The contents of this ITB and the Bidder/Vendor/Bidder's bid response shall become contractual obligations if a contract ensues. Issuance of this Invitation to Bid does not ensure that ULM will make an award.

AVAILABILITY OF FUNDS

Contract award shall be contingent upon the availability of funds to fulfill the requirements of the solicitation. The University shall not be responsible for any costs incurred by any Bidder in the preparation of any bid response.

BID AWARD

The contract, if an award is made, will be awarded with reasonable promptness by written notice to the lowest responsible and responsive Bidder whose bid meets the requirements and criteria set forth in the Invitation to Bid.

The lowest responsible and responsive Bidder will be determined by the BID PRICE TOTAL and any additives selected by the University at time of bid award.

The University reserves the right to award portions or all of this bid to one (1) or more BIDDER(s).

BIDS BINDING

All formal bids shall be binding for a minimum of thirty (30) calendar days and shall not be withdrawn after the specified return date.

BID CONFIDENTIALITY

In accordance with the provisions of LA R.S. 44:1 all proposals shall become a matter of public record. Any information considered confidential shall not be included in the proposal response. Except as otherwise permitted under the contract, the University will use at least the same standard of care to maintain the confidentiality of the Proposer's Confidential Information that it uses to maintain the confidentiality of its own Confidential Information.

BID COST INCURRED

This solicitation does not commit the University to award a contract and the University shall not be responsible for any costs incurred by any Bidder in the preparation of any bid.

BID DELIVERY INSTRUCTIONS

ULM requires that one copy of the entire bid be submitted. The bid shall contain electronic signatures or scans of original signatures of those company officials or agents who are duly authorized to sign on behalf of the organization. An electronic signature as provided by LAC 4:1.701 et seq. is considered an original signature. A certified copy of a board resolution granting such authority should be submitted if the bidder is a corporation. All other forms, attestations, acknowledgements, etc., required per the bid documents and all addenda must be included with the submission.

Bidders who are interested in providing services requested under this ITB may submit an electronic proposal containing the mandatory information specified. The proposal must be received by electronic copy to purchasing@ulm.edu (ULM's designated bid response email address) on or before the Due Date and time. Proposers e-mailing their proposals should allow sufficient time to ensure receipt of their proposal by the time specified.

- The bid package must be emailed to: purchasing@ulm.edu
- With the Subject Line: Bid 50006-080 – COVID PCR Testing - YOUR COMPANY NAME
- If the file size of the email submission exceeds server requirements, the email submission may be broken into smaller emails with “Part 1 of ____” included at the end of each original Subject Line
 - e.g. Bid 50006-080 – COVID PCR Testing - YOUR COMPANY NAME - Part 1 of 3

Sealed bids can also be received by the Purchasing Department of The University of Louisiana Monroe, Coenen Hall 140, 4014 LaSalle St., Monroe, LA 71209, until the Due Date and time. Bids must be sealed in an envelope with the BID NUMBER, BID OPENING DATE, and COMPANY NAME clearly displayed on the outside of the envelope. All visitors must enter via the main entrance of Coenen Hall, wear proper face covering, and submit to a temperature check upon entrance to the building. All visitors are expected to exit the building once the bid has been delivered.

BID DUE DATE

Bidders shall be responsible for the timely delivery of the bid by the ITB return deadline. Bids received after the specified time and date will not be considered, whether delayed in the mail or for any other causes whatsoever.

Bid response may be withdrawn by the Bidder upon written request **PRIOR TO** the designated time for return of bids. Withdrawal notification must be by signature and received by the ULM Purchasing Department prior to the designated deadline for return of bids.

BIDDER INQUIRIES

No negotiations, decisions or actions shall be executed by any Bidder as a result of any oral discussion with any state employee. Only those transactions which are in writing, signed by the Purchasing Department personnel in addendum form, shall be considered as valid. **Telephone inquiries are not allowed.** Bidders may submit inquiries via email to the co-procurement managers, Kelly Moravek at moravek@ulm.edu and Chelsea Carter at chcarter@ulm.edu. Bidders shall not construe any verbal conversations as binding.

Inquiries shall be received no later than 2:00 p.m. CT on December 1, 2020. Answers to inquiries that change or substantially clarify the ITB shall be issued in the form of addendum to all known to have received a complete set of documents.

BID RESPONSE ATTESTATION

All bids shall include the Bid Response Attestation provided in the ITB. The Bid Response Attestation must be properly signed in ink or electronically by an officer of the bidding entity authorized to sign the bid. Bid prices **MUST** be either typewritten or printed in ink. Any alterations of the bid response form or foreign conditions attached thereto may cause rejection of the bid. The F.O.B. point shall be the University unless specified otherwise in the solicitation

CORRECTION OF MISTAKES

Any erasure, strike - through, correction or other change(s) in the bid **MUST** be initialed by the Bidder. Failure to do so may result in rejection of the bid without further consideration.

GOVERNING BID REGULATIONS

All bids shall be subject to the Louisiana Purchasing Rules and Regulations, and Louisiana Revised Statutes. In accordance with L.S.A.-R .S. 39:1594 purchases where the estimated cost is greater than \$25,000 all solicitations must be advertised on the State Purchasing website, <http://wwwprd.doa.louisiana.gov/osp/lapac/pubmain.asp>.

NUMBER OF COPIES

Bidders must submit one (1) originally signed bid response form with all additional required information. The Bidder shall be responsible for duplicating and retaining any bid forms and responses for personal record.

QUALIFICATION OF BIDDER

The University reserves the right to make inquiries and investigations as it deems necessary to determine the responsibility of any Bidder to perform the services so bid. The Bidder shall provide all information and data for this purpose as the University may request. The unreasonable failure of any Bidder to promptly supply information in connection with an inquiry may be grounds for non-responsibility.

REJECTION OF BIDS

The University reserves the right to reject any and all bids, and to waive any informalities. The right is reserved to award contracts separately, grouped, or on an all-or-none basis. Incomplete, illegible, partial or informal bids shall be rejected.

TAXES

The Bidder shall include in his bid price all federal, state and local taxes of all kinds applicable to the performance of the contract. The University is currently exempt from State Sales and Use Tax and from city, parish and state sales and use taxes.

STANDARD TERMS & CONDITIONS

ACCESS TO RECORDS

The BIDDER agrees that the University and the Legislative Auditor of the State of Louisiana and the ULM Internal Audit Department shall have access to, and the right to audit and examine, any pertinent books, documents, papers, and records of the BIDDER related to this solicitation and any resulting contract.

CERTIFICATION OF NO SUSPENSION OR DEBARMENT

By signing and submitting any bid for \$25,000 or more, the bidder certifies that their company, any sub Bidders, or principals are not suspended or debarred by the General Services Administration (GSA), in accordance with the requirements in OMB Circular A-133.

A list of parties who have been suspended or debarred can be viewed via the internet at <https://www.sam.gov/portal/SAM/##11>.

COMPLIANCE WITH CIVIL RIGHT LAWS

By submitting and signing this bid, bidder agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, Federal Rehabilitation Act of 1973, as amended, the Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and bidder agrees to abide by the requirements of the Americans with Disabilities Act of 1990. Bidder agrees not to discriminate in its employment practices, and will render services under any contract entered into as a result of this solicitation without regard to race, color, religion, sex, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by bidder, or failure to comply with these statutory obligations when applicable, shall be grounds for termination of any contract entered into as a result of this solicitation.

COMPLIANCE WITH LAWS

The BIDDER shall comply with all applicable laws, ordinances, and regulations of the local, state, and federal government in the performance of the contract.

The BIDDER shall be responsible for strict compliance with all applicable local, state and federal laws concerning fair employment, minimum wage and equal opportunity practices.

CONTRACT AGREEMENT

The Contract, and any properly executed amendment thereto, the Invitation to Bid, the BIDDER'S bid response and the BIDDER'S performance guarantees shall constitute the entire agreement between the parties and shall supersede all prior oral or written agreements or understandings.

The Contract shall not be modified, altered, or changed except by mutual agreement amended in writing by the authorized representative of each party to the Contract.

COPYRIGHTS AND PATENTS

The BIDDER shall indemnify and hold harmless the State, the University, its officers, agents and employees harmless from liability of any nature or kind for the use of any copyrighted or un-copyrighted composition, secretly process, patented or unpatented, invention, article or appliance furnished or used in the performance of the contract of which BIDDER is not the patentee, assignee, or licensee.

EQUAL EMPLOYMENT OPPORTUNITY

The BIDDER shall be an equal employment opportunity employer. The BIDDER shall neither discriminate nor permit discrimination in its operations or employment practices against any person or group of persons on the grounds of race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by bidder, or failure to comply with these statutory obligations when applicable, shall be grounds for termination of any contract entered into as a result of this solicitation.

FEDERAL CLAUSES, IF APPLICABLE

ANTI-KICKBACK CLAUSE- The Bidder hereby agrees to adhere to the mandate dictated by the Copeland "Anti- Kickback" Act which provides that each Bidder or sub grantee shall be prohibited from inducing, by any means, any person employed in the completion of work, to give up any part of the compensation to which he is otherwise entitled.

CLEAN AIR ACT- The Bidder hereby agrees to adhere to the provisions which require compliance with all applicable standards, orders or requirements issued under Section 306 of the Clean Air Act which prohibits the use under non-exempt Federal Contracts, Grants or Loans of Facilities included on the EPA list of Violating Facilities.

ENERGY POLICY AND CONSERVATION ACT- The Bidder hereby recognizes the mandatory standards and policies relating to energy efficiency which are contained in the State Energy Conservation Plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163).

CLEAN WATER ACT- The Bidder hereby agrees to adhere to the provisions which require compliance with all applicable standards, orders, or requirements issued under Section 508 of the Clean Water Act which prohibits the use under non-exempt Federal Contracts, Grants or Loans of Facilities included on the EPA list of Violating Facilities.

ANTI-LOBBYING AND DEBARMENT ACT- The Bidder will be expected to comply with Federal Statutes required in the Anti-Lobbying Act and the Debarment Act.

FORCE MAJEURE

Neither party shall be responsible for any failure to perform or delay in performing any of its obligations under this Agreement to the extent that such failure or delay, results from causes beyond the control of the party. Such causes shall include but not be limited to, Acts of God, acts of the government in its sovereign or contractual capacity, fires, floods, earthquakes, epidemics, pandemic, quarantine restrictions, freight embargoes, riots, strikes, civil or military authority, acts of public enemy, or war.

GOVERNING LAW

The contract, and all matters or issues related to it, shall be governed by and shall be in accordance with the laws of the

State of Louisiana. If any provision of the contract, as applied to either party or to any circumstance, shall be adjudged by a court to be void or unenforceable, the same shall in no way affect any other provision of the contract or the validity or enforceability of the contract. Venue of any action brought, after exhaustion of administrative remedies, with regard to this Agreement shall be in the Nineteenth Judicial District Court, Parish of East Baton Rouge, State of Louisiana.

NON-EXCLUSIVE AGREEMENT

The University reserves the right to purchase or receive services within the scope of the contract from multiple BIDDERS, if determined by the University to be within its best interests.

NOTICES

Any notice required under the contract shall be in writing and sent by registered or certified mail to office of record the other party. Notification to the BIDDER shall be to the last known address on file with the University, unless otherwise amended in the contract. Notification to the University shall be to University of Louisiana at Monroe, Purchasing Department, Coenen Hall, Room 140, 700 University Ave., Monroe, LA 71209-2250.

ORDER OF PRIORITY

- a. In the event there is a conflict between the Instructions to bidders or Standard Conditions and the Special Conditions, the Special Conditions shall govern.
- b. Any interpretation of the documents will be made by Addendum only, issued by the purchasing department, and a copy of such addendum will be mailed or faxed to each person receiving a set of the bid documents.
- c. The University will not be responsible for any other explanation of the documents.

PUBLICITY

The BIDDER shall not in any way or in any form publicize or advertise in any manner the fact that the BIDDER is providing services to the University without the express written approval of the Director of Purchasing, obtained in advance, for each item of advertising or publicity. However, nothing herein shall preclude the BIDDER from listing the University on its routine client list for matters of reference.

QUANTITIES

The quantities indicated are the approximate number which will be required during this period; however, no specific quantities are guaranteed.

SURVIVAL

The terms, conditions and representations contained in the contract shall survive the termination or expiration of the contract.

TAXES

The BIDDER shall pay when due all taxes or assessments applicable to the BIDDER. The BIDDER shall comply with the provisions of the applicable statutes and the regulations of the applicable taxation authority. BIDDER is NOT a public agency, therefore, BIDDER is not exempt from sales & use taxes.

SIGNATURE AUTHORITY

[CIRCLE ONE AND RETURN WITH BID]

ATTENTION: LA R.S. 39:1594(C)(4) requires evidence of authority to sign and submit bids to the State of Louisiana. You must indicate which of the following apply to the signer of this bid.

1. The signer of the bid is either a Corporate Officer who is listed on the most current annual report on file with the Secretary of State or a member of a partnership or partnership in Commendams as reflected in the most current Partnership Records on file with the Secretary of State. A copy of the Annual Report or Partnership Record must be submitted to this office before contract award.
2. The signer of the bid is a representative of the Bidder Authorized to submit this bid as evidenced by documents such as, Corporate Resolution, Certification as to Corporate Principal, etc. If this applies, a copy of the Resolution, Certification, or other supportive documents must be attached hereto.
3. The bidder has filed with the Secretary of State an Affidavit or Resolution or other acknowledged/authentic document indicating that the signer is authorized to submit bids for public contracts. A copy of the applicable document must be submitted to this office before contract award.

In accordance with the provisions of R.S. 39:2182, in awarding contracts after August 15, 2010, any public entity is authorized to reject a proposal or bid from, or not award the contract to, a business in which any individual with an ownership interest of five percent or more, has been convicted of, or has entered a plea of guilty of "nolo contendere" to any state felony or equivalent federal felony crime committed in the solicitation or execution of a contract or bid awarded under laws governing public contracts under the provisions of Chapter 10 of Title 38 of the Louisiana Revised Statutes of 1950, Professional, Personal, Consulting, and Social Services procurement under the provisions of Chapter 16 of Title 39, or the Louisiana Procurement Code under the provisions of Chapter 17 of Title 39.

University of Louisiana at Monroe (ULM)
Bid 50006-080 COVID PCR Testing
Bid Specifications

1. ADMINISTRATIVE AND GENERAL INFORMATION

1.1 Purpose and Scope of Work

The University of Louisiana at Monroe is seeking competitive pricing to provide polymerase chain reaction (PCR) molecular testing kits to meet the current needs of the Sun Belt Conference and NCAA testing requirements in regards to athletic participation through June 30, 2021. Be advised that this is a blanket bid and the unit prices quoted are to remain firm for the full term, including any potential renewal terms.

1.2 Contract Term

The contract period shall be for period commencing January 1, 2021, or upon issuance of a purchase order, and ending June 30, 2021.

If mutually agreeable between the successful Bidder and University of Louisiana at Monroe, the contract may be renewed for four (4) additional twelve (12) month periods at the same prices, terms and conditions, not to exceed sixty (60) months.

1.3 Termination

Termination for Convenience: ULM may terminate this Agreement for convenience at any time (1) by giving thirty (30) days written notice to the Bidder of such termination; or (2) by negotiating with the Bidder an effective date. The State shall pay the Bidder for, if applicable: (a) deliverables in progress; (b) the percentage that has been completed satisfactorily; and, (c) for transaction-based services up to the date of termination, to the extent work has been performed satisfactorily.

Termination for Cause: ULM may terminate this Agreement for cause based upon the failure of Bidder to comply with the terms and/or conditions of the Agreement provided that ULM shall give the Bidder written notice specifying the Bidder's failure. If within thirty (30) days after receipt of such notice, the Bidder shall not have corrected such failure or, in the case of failure which cannot be corrected in thirty (30) days, begun in good faith to correct such failure and thereafter proceeded diligently to complete such correction, then ULM may, at its option, place the Bidder in default and the Agreement shall terminate on the date specified in such notice.

The Bidder may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of ULM to comply with the terms and conditions of this Agreement, provided that the Bidder shall give ULM written notice specifying ULM's failure and a reasonable opportunity for ULM to cure the defect.

Termination for Non-Appropriation of Funds: The continuation of this Agreement is contingent upon the appropriation of funds by the legislature to fulfill the requirements of this Agreement. If the legislature fails to appropriate sufficient monies to provide for the continuation of the Agreement, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act or Title 39 of the Louisiana Revised Statutes of 1950 to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the

Agreement, the Agreement shall terminate on the date of the beginning of the first fiscal year for which funds have not been appropriated.

1.4 Piggyback

ULM and eight other institutions are governed by the University of Louisiana System. ULM declares that the successful bidder may extend the services requested under this ITB to any of the University of Louisiana System institutions under the same terms as represented to ULM in the bidder's response, all in accordance with the provisions of LA R.S. 39:1702(A). Other University of Louisiana System institutions include: Grambling State University, Louisiana Tech, McNeese State University, Nicholls State University, Northwestern State University, Southeastern Louisiana University, University of Louisiana at Lafayette, and University of New Orleans.

2. SCOPE OF REQUIRED SERVICES

2.1 General Requirements

The scope of services contained within this ITB both outline and define the various requirements for Bidders.

The quantities indicated are the approximate number which will be required during this period; however, no specific quantities are guaranteed. Items will be ordered on an "as needed" basis.

Any additions, deletions, or variations from the specifications should be noted in writing per item. Any interpretation of the documents will be made by addendum only, issued by the Purchasing Department. All line items bid must have a brand specified.

2.2 Specifications

- 2.2.1** The laboratory selected must have and maintain certifications from College of Pathologist Accredited Laboratory (CAP) and Clinical Laboratory Improvement Amendments (CLIA).
- 2.2.2** The laboratory selected will only provide testing materials that are approved by the Food and Drug Administration (FDA).
- 2.2.3** The laboratory selected must make testing services available daily, Monday through Thursday, during normal business hours. ULM's business hours are 7:30 a.m. to 5:00 p.m. CT on Monday through Thursday, and 7:30 a.m. to 11:30 a.m. CT on Friday.
- 2.2.4** The laboratory selected must be able to supply in excess of 500 testing kits per week to meet the requirements of the Sun Belt Conference and NCAA testing requirements in regards to athletic participation.
- 2.2.5** The laboratory selected will typically process 60 to 80 results per day with a processing time of 24 hours. ULM and the ordering physician shall have access to the electronic record and dashboard to verify results in a timely manner.
- 2.2.6** The laboratory selected must be able to provide or obtain access to personnel to administer test materials specimens to subjects. Daily transportation of specimen to laboratory may be provided by laboratory but not required.

3. BID RESPONSE ATTESTATION

I (we) do hereby declare that I (we) have carefully examined the specifications, and will not use oversight as an excuse for not fulfilling my (our) obligation.

BIDDER NAME: _____

BIDDER ADDRESS: _____

PHONE NO: _____ **FAX NO.:** _____

EMAIL ADDRESS: _____

AUTHORIZED SIGNATURE: _____ **DATE:** _____

AUTHORIZED SIGNATORY NAME & TITLE: _____

4. PRICING SCHEDULE

Bidder shall provide a firm, fixed price for each of the items specified.

4.1 Fees

<u>Item #</u>	<u>Fee Description</u>	<u>Price</u>
1.1	Service Charge	
1.2	Processing Fee	
1.3	Collection Fee	
1.4	Shipping Cost	
1.5	Other Miscellaneous Fee(s) (Bidder may attach a separate sheet, if necessary)	

4.2 Testing Kits

<u>Item #</u>	<u>Test Description</u>	<u>Price Per Test</u>	<u>Number of Tests Per Box</u>
2.1	Technician-collected Nasopharyngeal Swab		
2.2	Technician-collected Oral Swab		
2.3	Technician-collected Saliva		
2.4	Self-collected Nasal Swab		
2.5	Self-collected Oral Swab		
2.6	Self-collected Saliva		