Bid Number 50-00132203

TWO (2) YEAR CONTRACT FOR CRACKSEALING/JOINT REPAIR CRACKS IN CONCRETE AND ASPHALT ROADWAYS FOR THE JEFFERSON PARISH DEPARTMENT OF PUBLIC WORKS, STREETS

BID DUE DATE, TIME: NOVEMBER 3, 2020 AT 2:00 PM

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.

Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Buyer: Daphne Nelson
Email: DNelson@jeffparish.net
Phone: (504) 364-2650

JEFFERSON PARISH
DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

September 2020

Changes to Jefferson Parish Bidding Information

The Jefferson Parish Purchasing Department would like to make vendors aware of the following changes:

Total Bid Price Must Include the Cost of Naming Jefferson Parish as Additional Insured: Bidder acknowledges that Bidder recovered the cost of any required insurance in the contract price as required by La.R.S. 9:2780.1 and that Bidder recovered any such cost for the purposes of insuring an obligation to indemnify Jefferson Parish, defend Jefferson Parish, or hold Jefferson Parish harmless and that Bidder's indemnity liability is limited to the amount of the proceeds that are payable under the insurance policy or policies that Bidder has obtained.

Electronic Procurement: Beginning November 1, 2020, Jefferson Parish will no longer accept manual bid submissions; and will only accept bid submissions electronically via our e-Procurement system, Central Bidding. Central Bidding can be accessed by visiting either www.centralbidding.com or www.jeffparishbids.net. All bidders will be required to register with Central Bidding. Jefferson Parish vendors are able to register for free by accessing the following link: https://www.centralauctionhouse.com/registration.php.

Probable Construction Cost: Per Jefferson Parish Administrative Policy, the probable construction cost is not revealed in the Jefferson Parish Bidding Documents. Jefferson Parish Administrative Policy has changed and a range of the probable construction cost will be stated in the Jefferson Parish bidding document, entitled Important Notice to All Bidders – Bid Requirements. Per Louisiana Public Bid Law, the probable construction cost will be read at the bid opening.

Insurance Requirement: All bidders must provide proof of valid insurance in the required amounts as stated in the Standard Insurance Requirements for bidding purposes. Failure to provide the proof of valid insurance in all of the required coverage amounts will result in bid rejection.

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETNA, LA 70053
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123
OFFICE 504.364.2678
EMAIL: PURCHASING@JEFFPARISH.NET WEBSITE: WWW.JEFFPARISH.NET

JEFFERSON PARISH
DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

October 2020

PURCHASING DEPARTMENT ANNOUNCEMENT

Public Access to the General Government Building and Joseph S. Yenni Building:

Jefferson Parish Government buildings are open to the public. Due to COVID-19 safety precautions, all visitors will be required to wear a mask or face covering and undergo a temperature screening prior to entry.

Bid Openings:

All bids will be publicly opened at the West Bank location and via teleconference at 2:30 p.m., by calling the following number:

Dial-in Number: (504) 323-1800
Meeting ID: 181357

Bids will be accepted through Central Bidding or manual submission. Manually-submitted bids can be delivered to either Purchasing office location; however, if submitting bids on the day of the bid opening, bidders must submit at the West Bank location. Manually-submitted bids will only be accepted until October 31, 2020 for bids opening before November 1, 2020. Bids will be received until 2 p.m. The bid opening teleconference will begin at 2:30 p.m. on each bid opening date.

If you have any questions, please contact the Purchasing Department at (504) 364-2678 or e-mail purchasing@jeffparish.net for assistance.

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IMPORTANT NOTICE TO ALL BIDDERS – BID REQUIREMENTS

A. LOUISIANA CONTRACTOR'S LICENSE FOR THIS PROJECT

Must be in the following category:

Highway, Street and Bridge Construction

B. RANGE OF THE PROBABLE CONSTRUCTION COST FOR BASE BID: $0 - $250,000

RANGE OF THE PROBABLE CONSTRUCTION COST FOR ALTERNATE NO. 1: N/A

RANGE OF THE PROBABLE CONSTRUCTION COST FOR ALTERNATE NO. 2: N/A

RANGE OF THE PROBABLE CONSTRUCTION COST FOR ALTERNATE NO. 3: N/A

RANGE OF THE PREVIOUS CONTRACT CAP (PUBLIC WORK MAINTENANCE CONTRACT): $35,000.00

C. TIMELINES

Except as where provided by law, Bidder agrees that this bid shall be legally binding and may not be withdrawn for a period of forty-five (45) calendar days after the scheduled closing time for receiving bids. In the event the Owner issues the Letter of Award (copy of adopted resolution awarding bid by Jefferson Parish Council) during this period, the bid accepted shall continue to remain binding pending execution of the Contract.

Bidder agrees to execute the ensuing Contract and will deliver applicable Bonds to secure the faithful performance thereof.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-913 of the Jefferson Parish Code of Ordinances.)

Upon full execution of the Contract and receiving a written notice to proceed, the Bidder agrees that all work shall be completed as follows:

N/A

D. SALES TAX EXEMPTION

For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which are permanently incorporated into the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session – Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment.

E. LIQUIDATED DAMAGES

In accordance with Resolutions 136352 and 136353, Bidder agrees to pay, as liquidated damages, the sum of N/A for: (1) each consecutive calendar day after the agreed date of completion that the work remains substantially incomplete, or (2) each consecutive calendar day after substantial completion that the work has not been finally completed.

In addition to, but not in lieu of the per diem liquidated damages, Owner shall also be entitled to recover from Contractor or Contractor's Surety additional liquidated damages as detailed in Resolutions 113646 and 113647. These additional liquidated damages may include, but are not limited to the following, in the amounts and for each of the items identified in the Supplementary Conditions:

(1) Extended architectural and/or engineering fees $ N/A ;

(2) Extended Resident Project Representative fees $ N/A ;

(3) Extended construction management fees $ N/A ;

(4) Extended Owner's overhead and personnel expenses $ N/A ; and

(5) Owner's other costs directly related to the delay in completion beyond the Contract Times.

Also, in accordance with Section 6.02, "Labor; Working Hours," whenever Contractor's work requires inspections in excess of the budgeted amount for inspection, Contractor shall reimburse Owner for the additional costs incurred by the Owner attributable to inspection of the contracted project in excess of the budgeted amount for inspections.

In accordance with the terms of the Engineer's agreement with the Owner, the average hourly rate to be charged for resident inspection for this construction project is $ N/A and the reasonable budget for such inspections is $ N/A (the overtime rates shall be $ N/A per hour). The cost of inspection in excess of this budgeted amount shall be assessed against Contractor's progress payments, all in accordance with LSA R.S. 38:2216(L)(2).

F. METHODS OF BID SUBMISSION

1) **Online at no charge via Jefferson Parish's electronic procurement page by visiting www.jeffparishbids.net Registration and use of this site is free to Jefferson Parish vendors.**
2) **West Bank Purchasing Department, Suite 4400, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053.**
   Office Hours: Monday-Friday, 8:30AM-4:30PM
3) **East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson, LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids submitted for this project will be publicly opened at the West Bank location on the date and time advertised for bid opening.**
   Office Hours: Monday-Friday, 8:30AM-4:30PM

G. ETHICAL STANDARDS AND COOPERATION WITH THE OFFICE OF THE INSPECTOR GENERAL, INCLUDING CONFLICTS OF INTEREST

Vendor agrees by bid submission to comply with all provisions of Louisiana Law as well as compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, as published on http://ethics.la.gov and applicable Jefferson Parish ethical standards and Jefferson Parish Terms and Condition.

Inspector General: It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with

the inspector general in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). Every parish contract and every bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program shall contain a statement that the corporation, partnership, or person understands and will abide by all provisions of JPCO 2-155.10.

Conflicts of Interest: Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

H. REQUIRED AFFIDAVITS

For convenience, all legally mandated affidavits have been combined into one form, entitled THE PUBLIC WORKS BID AFFIDAVIT. All bidders must submit with their bid submission, a completed, signed and properly notarized affidavit in its original format and without alteration in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration prior to, or at contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

I. BID REQUIREMENTS (BID DOCUMENTS, SPECIFICATIONS, BONDS, W-9 AND PAYMENT INFO)

Bidders must review the bid specifications and include any required documentation including but not limited to the LA Public Works Uniform Bid Form, Bid Security, Corporate Resolution or written evidence of signature authority, and the Public Works Affidavit. Pursuant to LA R.S. 38:2212(B)(3)(b), bidders shall also be responsible for providing any other documentation as required, i.e. federal grant documentation, etc. Please note that the payment and performance bonds must be supplied by the successful bidder at contract signing.

All vendors submitting bids should register as a Jefferson Parish vendor, if not already registered. Registration forms may be downloaded from http://purchasing.jeffparish.net and click on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

Bidders must comply with all provisions of the General Terms and Conditions as approved by Resolution No. 136352 and/or 136353. A copy of these terms and resolutions may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, Louisiana 70053. Bidders may also obtain a copy by visiting the Purchasing Department's webpage at www.purchasing.jeffparish.net and clicking on online forms.

Bid Security: Bidders shall provide bid security in the form of a bid bond, cashier's check or certified check (as per R.S. 38:2218) in the amount of five percent (5%) of the total bid price (Base Bid and any Alternates). Such security will become the property of the Owner in the event the successful bidder fails or refuses to execute the Contract or fails to produce performance and payment bonds upon contract signing.

If submitting online, bidders must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central

Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.

Performance Bond: A performance bond is required in 100% of the contract amount and is due at the signing of the formal contract.

Payment Bond: A payment bond is required in 100% of the contract amount and is due at the signing of the formal contract.

J. INSURANCE REQUIREMENTS

All Bidders must submit with bid submission a current (valid) insurance certificate evidencing required coverages. Failure to comply will cause the bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE

☐ **WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be $1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than $500,000 per occurrence.

☐ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: $1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☐ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability $1,000,000.00 each person; $1,000,000.00 each occurrence. Property Damage Liability $1,000,000.00 each occurrence.

UMBRELLA LIABILITY COVERAGE
An umbrella policy or excess may be used to meet minimum requirements.

FOR CONSTRUCTION AND RENOVATION PROJECTS:
The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

1) **OWNER'S PROTECTIVE LIABILITY**

   To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

2) **BUILDER'S RISK INSURANCE**

   The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

INSURANCE DEDUCTIBLES - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

K. **Total Bid Price Must Include the Cost of Naming Jefferson Parish as Additional Insured: Bidder acknowledges that Bidder recovered the cost of any required insurance in the contract price as required by La.R.S. 9:2780.1(I) and that Bidder recovered any such cost for the purposes of insuring an obligation to indemnify Jefferson Parish, defend Jefferson Parish, or hold Jefferson Parish harmless and that Bidder's indemnity liability is limited to the amount of the proceeds that are payable under the insurance policy or policies that Bidder has obtained.**

CRACKSEALING

Two (2) year contract for cracksealing/joint repair cracks in concrete and asphalt roadways for the Jefferson Parish Department of Public Works – Streets. Jefferson Parish Streets Department will designate areas of East and West Jefferson where services will be performed.

LOUISIANA STATE CONTRACTOR'S LICENSE:

Vendor must have a Louisiana State Contractor's License in the Category of **Highway, Street, and Bridge Construction.**

Contractor's License Number is required on the outside of the envelope.
Failure to comply will result in the bid to be deemed non-responsive and rejected.

TELECONFERENCE PRE-BID:

All prospective bidders are invited to attend this non-mandatory pre-bid conference which will be held on October 19, 2020 at 10:00 a.m., via teleconference. The teleconference will be made available by calling the following Dial-in Number: (504) 323-1800, Meeting ID: 17366690.

BONDS:

Payment Bond: a payment bond in the amount of 50% of the contract amount and due at the signing of the contract.

Performance Bond: a performance bond in the amount of 50% of the contract amount and due at the signing of the contract.

Surety Bond: a surety bond in the amount of 5% of the bid amount is required.

SPECIFICATIONS:

THE FOLLOWING SPECIFICATIONS WILL APPLY TO ITEMS 0010 THRU 0040 (CRACKSEALING/JOINT REPAIR):

1.1 **JOINT SEALER**: Joint sealing materials shall comply with federal specification ASTM 3405 hot pour joint and crackfiller.

Crafco Roadsaver 222 sealant, or equal shall be, a single component, high quality hot-pour petroleum based pavement crack and joint sealant which is specially formulated to meet all requirements of ASTM D3405 and AASHTO M301. The sealant shall exceed requirements of ASTMD1190, AASHTO M173 and federal specification SS-S-164. Roadsaver 222, or equal shall be supplied in solid block form, which is easily melted when properly applied and will form a long lasting resilient seal, which is flexible and extensible at subzero temperatures and which resists tracking at hot summer temperatures. Roadsaver 222, or equal when melted, shall be applied to pavement cracks and joints using either pressure feed melter applicator units or pour pots. Specification limits for Roadsaver 222, or equal when tested shall conform with ASTM D3405 are:

TEST	ASTM D3405 SPEC. LIMITS
CONE PENETRATION, 77F	90 MAX.
FLOW, 140F	3MM MAX.
RESILENCE, 77F	60% MIN.
BOND, -20F, 50% EXT.	PASS 3 CYCLES
BOND, OF, 100% EXT.	PASS 3 CYCLES
ASPHALT COMPATIBILITY	COMPATIBLE
RECOMMEND POUR TEMPERATURE	380F
SAFE HEATING TEMPERATURE	410F

The sealant supplier shall warrant that sealants meet applicable ASTM, AASHTO, federal or state specifications at time of shipment

1.2 **JOINT & RANDOM CRACK PREPARATION:** Joints and random cracks that are greater than 3/8" in width and equal to, or less than 1 & ½" width are to be cleaned of existing incompressibles, vegetation, silt and debris and all foreign matter. Joint and crack faces shall then be blown free of sand or water by way of compressed air or heat lancing prior to resealing. Blow pipe, bear claw, or heatlance must be equipped with a debris containment attachment to prevent property damage or personal injury due to flying rocks and debris.

1.2.1 Preparation equipment required. At the discretion of the engineer the following equipment is to be used and have readily available on a daily basis in order to achieve the proper "ready to seal" joint or crack.

- 185 Minimum CFM air compressor equipped with an oil and water trap.
- Heatlance equipment with adjustable volume and temperature control. 40' air and propane hose in protective spiral wrap, air/water filter, propane regulator with backcheck valve and gauge.
- Grazor crevice cleaner equipped with remote brush declutch. Variable position height adjustment system, 360 degree swiveling 5" dia. caster and 8" dia. full twist stainless steel wire wheel.
- Concrete router equipped with a minimum 11 hp. engine, versatile accepting carbide-tipped bits measuring ½", 5/8", ¾" and 1" in diameter.
- Bearclaw crack cleaning tool equipped with adjustable depth claw, pipe handle and adjustable air jet blow off system.
- Crack how V shaped routing tool.
- Skid loader equipped with carbide plow bit rippers capable of accepting ½", ¾" and 1" bits.
- Sandblast 300 pound pot equipped with 25' purifier air hose, air hood, 50' blasting hose, 50' dual control hose, dead man and adjustable sandblasting nozzle.

- Crackchaser equipped with a 25 hp engine, automatic blade depth control, capable of accepting 8" dia. X ½" and 3/8" diamond blades.

1.3 **SEALING & EQUIPMENT REQUIREMENTS:** The joint sealant compound shall be applied uniformly solid from bottom to top and shall be filled without formation of entrapped air or voids. The heating kettle shall be an indirect heating type, constructed as a double boiler, with a capacity of 200 U.S. gallons minimum. A positive temperature control and mechanical agitator shall be provided. The sealant shall not be heated to more than 20 degree Fahrenheit within the safe heating temperature.

The safe heating temperature can be obtained from the manufacturer's shipping container. A direct connecting pressure type extruding device with nozzles shaped for insertion into the joint shall be provided. V squeegee excess material into cracks and joints when necessary.

Spray surface of sealant with a release agent like Glenzoil Zo or Detack using a pump or sprayer to prevent tracking of sealant if roadway is opened to traffic before sealant is sufficiently cool and set. (Avoid tracking when necessary).

1.4 **JOINT & CRACK PAYMENT:** Payment will be made by the linear foot of material in place.

- The Cracksealing / Joint Repair portion of this contract has been divided into 4 separate line items (0010, 0020, 0030, & 0040) with varying ranges for footage of work to be completed. The Parish will attempt to issue multiple projects in a general area simultaneously, so as to make it more cost effective for the Contractor to complete the work. Though each individual project (Work Order) may be small and fall within a smaller range line item, it will be the sum of the footages of all the individual projects (Work Order) when issued simultaneously that will determine the price per foot for each work order. See the example below.

1. Work Order (W.O.) #1001 is issued for 500 feet of crack sealing
2. Work Order (W.O.) #1002 is issued for 800 feet of crack sealing
3. Work Order (W.O.) #1003 is issued for 1000 feet of crack sealing
4. Work Order (W.O.) #1004 is issued for 1800 feet of crack sealing
5. Work Order (W.O.) #1005 is issued for 2350 feet of crack sealing

If each of these work orders were issued individually, at separate times and in different areas throughout Jefferson Parish, then W.O. #1001, #1002 and #1003 would each be paid at the unit cost of Line Item 0010. W.O. #1004 would be paid at the unit cost of Line Item 0020. W.O. #1005 would be paid at the unit cost of Line Item 0030.

If only Work Orders #1002 & #1004 were issued at the same time in the same general area (i.e. same neighborhood with a maximum of 10 x 10 block area), then the total footage issued would be 2600 feet, and both of these 2 locations would be paid at the unit cost of Line Item 0030.

If all 5 of these Work Orders were issued at the same time in the same general area (i.e. same neighborhood with a maximum of 10 x 10 block area), then the total footage issued would be 6,450 feet, and all 5 locations would be paid at the unit cost of Line Item 0040.

THE FOLLOWING SPECIFICATIONS WILL APPLY TO ITEM 0050:

2.1 **SPALL AREAS:** Spall concrete areas measuring 2" wide or greater are to be filled with "UPM" cold patch, or equal. Tac coat emulsion shall be applied prior to filling. Cold patch to be compacted to surrounding grade.

2.2 **PREPARATION OF SPALL AREAS:** Remove loose concrete fragments and prepare as "See Section 1.2 and 1.2.1".

2.3 **SPALL PAYMENT:** Payment will be made by the linear foot of cold patch in place.

THE FOLLOWING SPECIFICATIONS WILL APPLY TO ITEMS 0060 & 0070:

All work pertaining to seal coat for jogging tracks and bicycle paths shall conform to Gem Seal, Inc., or equal, heavy duty pavement sealer and detailed application specifications. Any other alternate used shall be pre-approved.

3.1 Emulsified coal tar pavement sealer, Gem Seal TM, or equal shall conform to the following requirements:

3.1.1 Federal specification RP-355E, non volatiles (solids) shall be 51% + 1%.

3.1.2 The refined tar prior to emulsification shall conform to ASTM D-490, Grade RT-12. The refined tar shall be derived from high temperature coke oven tar. Oil and water gas tars shall not be used even though they might comply with ASTM D-490, Grade RT-12.

3.1.3 The **emulsion shall be produced using a colloid mill** to insure homogeneity and appropriate size of the particles in suspension.

3.1.4 The contractor and/or his supplier will provide a certification with each bulk emulsion delivery indicating compliance with the above requirements. Further, the certificate will indicate the non-volatiles (solids) content and ash content of that particular transport lot as determined by results of tests performed on material loaded. Such certifications shall be subject to verification by testing samples of the emulsion received for use on the project. Costs of verification testing should be done by the project administrators.

3.2 Dilution water shall be potable and free of excessive minerals and contaminants. Water will be provided by the project administrator and available within a reasonable distance from the job site.

3.3 Sand will be washed and graded silica sand, or crushed, washed and graded slag, free of all contaminants and conforming to the following gradation:

SIEVE SIZE	% PASSING
#8	100
#16	95-100

#30	63-93
#50	10-40
#100	0-10
#200	0-2

****NOTE:** Gradation outside these ranges may be used provided past history shows evidence of a durable surface. **

3.4 Latex additive compounds shall be Gem Seal Latex Modifier, or equal and conform to the following general specifications.

PRODUCT:	LATEX MODIFIER
CHEMICAL NAME:	ACRYLONITRILE-BUTADIENE
SOLIDS CONTENT:	40% MINIMUM
PARTICLE SIZE:	0.05 – 0.4 MICRONS
VISCOSITY, CPS:	85 MAXIMUM
SPECIFIC GRAVITY:	0.99, 0.98 ON RESIDUE

4. **EQUIPMENT:** All tools and equipment necessary to perform the contract in accordance with the specified terms and conditions, such as brushes, hand squeegees, pumps and hose equipment, storage tanks, mixing tanks, water distributors, power sweepers, blowers, barricades and applicator equipment shall be provided, as required, by the contractor. All methods employed in performing the work and all equipment necessary for executing any part of the work shall be subject to approval by the project administrator before work is started and when found unsatisfactory will be corrected. All equipment will be in good working condition.

4.1 Spray equipment used on the job shall have mechanical mixing devices incorporated in their construction to assure homogenous mixing of the emulsion and required additives. The pumping system must be adequate to apply a uniform coating at the specified rate of application. Equipment requiring pressurization of the mixing tank for distribution will not be used.

4.2 Motorized squeegee application equipment used on the job will have two or more devices, such as squeegees and/or drag broom assemblies to assure even distribution of the tar emulsion system. Mechanical mixing devices will be incorporated into the construction of the applicator to assure homogenous mixing of the emulsion and required additives.

4.3 Mixing or agitating equipment may be either portable powered or a tank-type power mixer. In any case, mixers shall be of sufficient capacity to assure homogenous mixing of the emulsion and required additives and to maintain complete suspension of mineral aggregate until the emulsion system is applied to the pavement. All storage tanks or drop tankers shall be equipped with mechanical agitators sufficient to keep the coal tar emulsion homogenous during storage.

5. **PREPARATION OF SURFACES, APPLIES TO 0010 - 0070:**

5.1 Allow new asphalt to cure. Cure time varies with type of asphalt, aggregate, weather conditions and construction procedures. Hot mix asphalt will usually cure in 30-90 days.

Cold mix pavements should have at least 90 days to cure. Required cure time should be determined by the project administrator and a written order to proceed will be furnished to the contractor.

5.2 Wide cracks, extensive alligator cracking patterns, soft or sunken spots indicate that the pavement and/or base should be repaired or replaced. Extensive patching shall be allowed to cure prior to sealcoating in accordance with 5.1.

5.3 Thoroughly inspect the pavement for minor cracks and other imperfections. Ignore hairline cracks. Cracks of approximately ¼ - ¾ inch wide should be cleared of debris and filled with a Gem Seal approved crack sealant, or equal in accordance with manufacturer's specification. (Optional)

5.4 Remove oil and grease spots that have not permanently damaged or softened the pavement, by scrubbing with a detergent and flushing with water until a water-break-free surface is obtained. Oil and grease spots with deeper penetration will be treated by burning with hand held propane torch and then coating the spot with an approved oil spot primer such as Tar-Prime. If the oil spot is so severe as to cause permanent deterioration of the pavement or if the pavement has failed due to other causes, the pavement shall be removed to the full depth of the damage and replaced with new asphalt pavement in accordance with Paragraph 5.1.

5.5 Old traffic control lines may be blackened with black epoxy or black acrylic coatings. Excessive build-up of lines should be abraded before any prime coats of asphalt or tar emulsion are applied. (Optional)

5.6 Highly oxidized or weathered surfaces shall be primed. Prime with SS-1, SS-1h, CSS-1, CSS-1h asphalt emulsion or with Gem Seal tar prime coal tar emulsion, or equal. Asphalt emulsions shall be diluted on part asphalt emulsion to 5 parts potable water and uniformly applied to the pavement at a rate of 0.10+0.02 gallon per square yard. Tar prime shall be diluted one part tar primer to two parts water and applied at a rate of 0.07-0.10 gals. per square yard. The prime shall be allowed to cure for 24 hours before applying pavement sealer. (Optional)

5.7 Immediately before application of sealer, clean the surface of all loose dust, dirt, leaves and any other foreign materials by sweeping, blowing, flushing with water, or any combination of the three.

6. MIX DESIGN & APPLICATION RATES

SPECIAL PROVISIONS:

JOB MIX FORMULA FOR ROUGH SURFACE (#0060)

Squeegee coat/1 spray coat (for moderate to heavy oxidized surfaces) application methods, rates and formulations of coaltar.

MIX APPLICATION	GAL. OF H20/ GAL. OF EMULSION	LBS. OF SAND/ GAL. OF EMULSION	GAL. OF LATEX/ GAL. OF EMULSION	APPL. RATE GAL./SQYD
1ST COAT SPRAY	.60	6	.06	.30-.35

2ND COAT SPRAY	.40	2	.02	.15

JOB MIX FORUMLA FOR SMOOTH SURFACE (#0070)

Two (2) spray coats (for new, smooth or lightly oxidized surfaces)

MIX APPLICATION	GAL. OF H20/ GAL. OF EMULSION	LBS. OF SAND/ GAL. OF EMULSION	GAL. OF LATEX/ GAL. OF EMULSION	APPL. RATE GAL./SQYD
1ST COAT SPRAY	.40	2	.02	.15
2ND COAT SPRAY	.40	2	.02	.10

GAL. = GALLON

NOTE: **1.** Sealcoating is not recommended for enclosed or permanently shaded parking areas such as underground parking garages.

2. Approximately 20 pounds of sand displaces 1 gallon of liquid.

WARNING: Sealcoats, when improperly applied and/or under certain environmental conditions may become slippery. As with any paint-like coating, repeated applications reduce texture. Skid resistance can be improved with additions of 3 to 5 pounds of sand per gallon. **CAUTION MUST BE EXERCISED,** particularly when skid resistance is a major safety factor.

6.2 **LATEX ADDITIVES:** The latex additive will be added at the specified rate as indicated in the job mix formula +0.25%. Undiluted latex will first be diluted with an equal volume of water and added slowly to the emulsion after mix water and prior to the addition of any sand. Latex will be added while the mixer is in operation to assure uniform dispersion and no coagulation of the latex. Diluent water added to the latex will be considered part of the mix water required in Paragraph 6.1.

6.3 Sand will be slowly added after the mix water and any required latex additives have been dispersed into the tar emulsion. Again, the mixer will be in operation during the addition of the sand to assure uniform dispersion and to prevent overloading of the mixing device. Additional amounts of water may be added, if necessary, should the tar emulsion system become too thick to be uniformly applied. Additional water will be added only after the project administrator has been notified and additions will not exceed those amounts expressly stipulated by the project administrator.

6.4 Slow mixing shall be continuous from the time all materials are placed into the mixer until the pavement sealer mix is applied by the application equipment. During the entire mixing

process, no breaking, segregating, or hardening of the emulsion and no balling or lumping of the aggregate shall be permitted.

6.5 The coating shall be applied uniformly over the entire pavement surface and free of voids and pinholes. When pavement temperatures are in excess of 120 degree F, fog spraying of pavement with clean water is recommended to achieve better bond and even spreading of material. Fog spray shall dampen pavement without leaving puddles. (Optional)

6.6 Subsequent coats will be applied only after the previous coat is dried, preferably 24 hours later, but no less than 4 hours under ideal conditions. Ideal conditions are temperatures in excess of 70 degrees F, sunshine and less than 60% relative humidity. Marginal conditions can require curing times greater than 24 hours. Subsequent coats should be applied at right angles to the previous coat, if possible.

6.7 Sealer will not be applied unless the temperature is a minimum 50 degree F and rising and pavement temperature is 60 degrees F and rising. Work will be completed so that there is a minimum of two (2) hours of direct sunlight remaining after completing the day's work. Sealer will not be applied under rainy or wet conditions such as an overcast sky with high humidity. **UNDER NO CIRCUMSTANCES** will work be performed under cold and/or wet conditions, nor will tar emulsion be used that has been subjected to freezing weather.

INCIDENTALS:

7.1 The contractor and project administrator will coordinate their activities with each other to insure the availability of the work area, so as not to delay the execution of the project, to maintain traffic flow and to minimize activities that might be detrimental to the work in progress, such as automatic sprinkler systems, other customer or construction traffic, etc.

7.2 The contractor will notify the project administrator of pavement areas that he feels have so deteriorated, or have other outside factors, such as poor drainage, improper construction, etc. that will render the application of a seal coat ineffective.

7.3 Striping will be done with a latex or acrylic paint, approved by the manufacturer. No striping will commence until the seal coat to be striped has cured for at least 24 hours.

THE FOLLOWING SPECIFICATIONS WILL APPLY TO ITEM 0080:

Asphalt or PCC Saw-Cut, per inch depth – Machine saw-cuts in concrete/asphalt shall be paid for by linear foot of cut for each inch of depth. The lengths and depths shall be pre-approved by parish representatives and measured in the field.

SPECIAL PROVISIONS:

It is the sole responsibility of the contractor, at their expense and at no additional cost to Jefferson Parish to provide any and all traffic controls, flagmen, arrow boards, signs, etc., that may be needed when working on main thoroughfares and arteries.

If police officers are needed to provide traffic controls, it is the sole responsibility of the contractor, at their expense and at no additional cost to Jefferson Parish, to make the necessary arrangements.

Workorders for all non-residential streets and heavy traffic residential arteries require a ten (10) day notification to the Streets Department prior to startup of work.

Some heavy traffic thoroughfares and arteries may require after hours or night time scheduling. A fourteen (14) day notice must be given to the Streets Department by contractor prior to scheduling of any night, weekend, or after hours work. There will be no overtime or pay differential allowed for this work.

General - It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the inspector general in any investigation, audit, inspection, performance review, or hearing pursuant to this chapter. Every parish contract and every bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program shall contain a statement that the corporation, partnership, or person understands and will abide by all provisions of this chapter.

DATE: 9/30/2020

BID NO.: 50-00132203

INVITATION TO BID
THIS IS NOT AN ORDER

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

BUYER: DNELSON@jeffparish.net

BIDS WILL BE RECEIVED IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 11/03/2020 AND PUBLICLY OPENED THEREAFTER.
For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids will be publicly opened at the West Bank location.

At no charge, bidders may also submit via Jefferson Parish's electronic procurement page by visiting www.jeffparishbids.net to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2620(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from http://purchasing.jeffparish.net and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

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INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at http://purchasing.jeffparish.net.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 as amended. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053.
You may also obtain a copy by visiting the Purchasing Department webpage at http://purchasing.jeffparish.net and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

2,3,4,6,7,10,11,12,14

PRE-BID CONFERENCE TO BE HELD AT: TELECONFERENCE PRE-BID: DIAL-IN NUMBER (504) 323-1800,MEETING ID:17366690 10AM ON10/19/2020

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.

2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.

3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

7. PUBLIC WORKS BIDS: All awards for public works in excess of $5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of $25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.

8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.

9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.

10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.

11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.

12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.

13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.

14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session – Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.

See Page 1 for Conflicts of Interest Statement

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: JEFFERSON PARISH
PURCHASING DEPT
200 DERBIGNY ST. SUITE 4400
GRETNA, LA 70053
(Owner to provide name and address of owner)

BID FOR: CRACKSEALING/JOINT REPAIR CRACK CONCRETE & ASPHALT ROADWAYS FOR JEFFERSON PAIRSH DEPT. OF PUBLI STREETS J.P. DEPT. WILL DESIGNA
(Owner to provide name of project and other identifying information)

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by:_____ and dated:_____
(Owner to provide name of entity preparing bidding documents.)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA**: (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) _____

TOTAL BASE BID: For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" * but not alternates) the sum of:

_____ Dollars ($)_____

ALTERNATES: For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

Alternate No. 1 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

_____ Dollars ($)_____

Alternate No. 2 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

_____ Dollars ($)_____

Alternate No. 3 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

_____ Dollars ($)_____

NAME OF BIDDER: _____

ADDRESS OF BIDDER: _____

LOUISIANA CONTRACTOR'S LICENSE NUMBER:_____

NAME OF AUTHORIZED SIGNATORY OF BIDDER:_____

TITLE OF AUTHORIZED SIGNATORY OF BIDDER:_____

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER **:_____

DATE: _____

THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:

* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

** **A CORPORATE RESOLUTION OR WRITTEN EVIDENCE** of the authority of the person signing the bid for the public work as prescribed by LA-R.S. 38:2218 (B)(5).

BID SECURITY in the form of a bid bond, certified check or cashier's check as prescribed by LA-R.S. 38:2218.(A) is attached to and made a part of this bid.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00132202

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			PRE-PLACED EMERGENCY CONTRACT FOR EMERGENCY EQUIPMENT RENTAL FOR THE JEFFERSON PARISH DEPARTMENT OF PUBLIC WORKS, STREETS - TWO (2) YEAR CONTRACT		
1	100.00	CUYD	0010 YARD DUMP TRUCK WITH OPERATOR / DRIVER HAULING FROM 0 - 25 MILES		
			PRICE PER YARD OF DEBRIS, SAND/LIMESTONE OR RIPRAP		
2	100.00	CUYD	0020 10 YARD DUMP TRUCK WITH OPERATOR / DRIVER HAULING FROM 25 - 50 MILES		
			PRICE PER YARD OF DEBRIS, SAND/LIMESTONE OR RIPRAP		
3	100.00	CUYD	0030 10 YARD DUMP TRUCK WITH OPERATOR / DRIVER HAULING FROM 50 - 100 MILES		
			PRICE PER YARD OF DEBRIS, SAND/LIMESTONE OR RIPRAP		
4	100.00	CUYD	0040 24 YARD DUMP TRAILER WITH TRUCK / OPERATOR/DRIVER		
			HAULING FROM 0 - 25 MILES		
			PRICE PER YARD OF DEBRIS, SAND/LIMESTONE OR RIPRAP		
5	100.00	CUYD	0050 24 YARD DUMP TRAILER WITH TRUCK / OPERATOR/DRIVER		
			HAULING FROM 25 - 50 MILES		
			PRICE PER YARD OF DEBRIS, SAND/LIMESTONE OR RIPRAP		
6	100.00	CUYD	0060 24 YARD DUMP TRAILER WITH TRUCK / OPERATOR/DRIVER		
			HAULING FROM 50 - 100 MILES		
			PRICE PER YARD OF DEBRIS, SAND/LIMESTONE OR RIPRAP		
7	25.00	MI	0070 LOWBOY TRAILER WITH TRUCK/OPERATOR/ DRIVER		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00132202

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			HAULING FROM 0 - 25 MILES		
8	50.00	MI	0080 LOWBOY TRAILER WITH TRUCK/OPERATOR/ DRIVER		
			HAULING 25 - 50 MILES		
9	100.00	MI	0090 LOWBOY TRAILER WITH TRUCK/OPERATOR/ DRIVER		
			HAULING FROM 50 - 100 MILES		
10	150.00	CUYD	0100 FRONT END LOADER WITH OPERATOR FOR REMOVAL OF DEBRIS		
			4100 TANDEM RUBBER TIRE GRADALL		
11	150.00	CUYD	0110 BACKHOE (RUBBER TIRE) WITH OPERATOR FOR MOVING/LOADING OR DIGGING MATERIAL		
12	150.00	CUYD	0120 TRACK EXCAVATOR WITH REGULAR REACH AND OPERATOR FOR MOVING/LOADING OR DIGGING MATERIAL		
13	150.00	CUYD	0130 TRUCK EXCAVATOR WITH LONG REACH AND OPERATOR FOR MOVING/LOADING OR DIGGING MATERIAL		
14	100.00	CUYD	0140 MARSH ACCESSIBLE TYPE EXCAVATOR WITH OPERATOR FOR MOVING/LOADING OR DIGGING MATERIAL		
15	500.00	CUYD	0150 DOZERS - SMALL WITH OPERATOR FOR MOVING, SPREADING OR LEVELING MATERIAL		
16	500.00	CUYD	0160 DOZERS - LARGE WITH OPERATOR FOR MOVING, SPREADING OR LEVELING MATERIAL		

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

_____

INCORPORATED.

AT THE MEETING OF DIRECTORS OF _____
INCORPORATED, DULY NOTICED AND HELD ON _____,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT WAS:

RESOLVED. THAT _____, BE AND IS HEREBY APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES, DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES, CONTRACTS AND ACTS AND TO RECEIVE AND RECEIPT THEREFOR ALL PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT COPY OF AN EXCERPT OF THE MINUTES OF THE ABOVE DATED MEETING OF THE BOARD OF DIRECTORS OF SAID CORPORATION, AND THE SAME HAS NOT BEEN REVOKED OR RESCINDED.

_____

SECRETARY-TREASURER

_____

DATE

Public Works Bid
Affidavit Instructions

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

Instruction sheet may be omitted when submitting the affidavit

Public Works Bid

AFFIDAVIT

STATE OF _____

PARISH/COUNTY OF _____

BEFORE ME, the undersigned authority, personally came and appeared: _____ _____, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized _____ of _____ (Entity), the party who submitted a bid in response to Bid Number _____, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B _____ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Affiant further said:

Debt Disclosures

(Choose A <u>or</u> B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the parish to the Affiant.

Choice B _____ There are **<u>NO</u>** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Affiant further said:

Affiant personally has not been convicted of, nor has he/she entered into a plea of guilty or nolo contendere to any of the crimes or equivalent federal crimes listed below. No individual partner, incorporator, director, manager, officer, organizer, or member, who has a minimum of a ten percent ownership in the Bidding Entity, has been convicted of, or has entered a plea of guilty or nolo contendere to any of the crimes or equivalent federal crimes listed below. A conviction of or plea of guilty or nolo contendere to the following state crimes or equivalent federal crimes shall permanently bar any person or the bidding entity from bidding on public projects:

(a) Public bribery (R.S. 14:118)
(b) Corrupt influencing (R.S. 14:120)
(c) Extortion (R.S. 14:66)
(d) Money laundering (R.S. 14:230)

A conviction of or plea of guilty or nolo contendere to the following state crimes or equivalent federal crimes shall bar any person or the bidding entity from bidding on public projects for a period of five years from the date of conviction or from the date of the entrance of the plea of guilty or nolo contendere:

(a) Theft (R.S. 14:67)
(b) Identity Theft (R.S. 14:67, 16)
(c) Theft of a business record (R.S. 14:67.20)
(d) False accounting (R.S. 14:70)
(e) Issuing worthless checks (R.S. 14:71)
(f) Bank fraud (R.S. 14:71.1)
(g) Forgery (R.S. 14:72)
(h) Contractors; misapplication of payments (R.S. 14:202)
(i) Malfeasance in office (R.S. 14:134)

The five-year prohibition provided for in this section shall apply only if the crime was committed during the solicitation or execution of a contract or bid awarded pursuant to these provisions. If evidence is submitted substantiating that a false attestation has been made and the project must be readvertised or the contract cancelled, the awarded entity making the false attestation shall be responsible to the public entity for the costs of rebidding, additional costs due to increased costs of bids and any and all delay costs due to the rebid or cancellation of this project.

[*The remainder of this page is intentionally left blank.*]

Affiant further said:

(1) Entity is registered and participates in a status verification system to verify that all employees in the State of Louisiana are legal citizens of the United States or are legal aliens.

(2) Entity shall continue, during the term of the contract, to utilize a status verification system to verify the legal status of all new employees in the State of Louisiana.

(3) Entity shall require all subcontractors to submit to the Entity a sworn affidavit verifying compliance with statements (1) and (2).

_____
Signature of Affiant

_____
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME
ON THE _____ DAY OF _____, 20___.

_____
Notary Public

_____
Printed Name of Notary

_____
Notary/Bar Roll Number

My commission expires _____.